

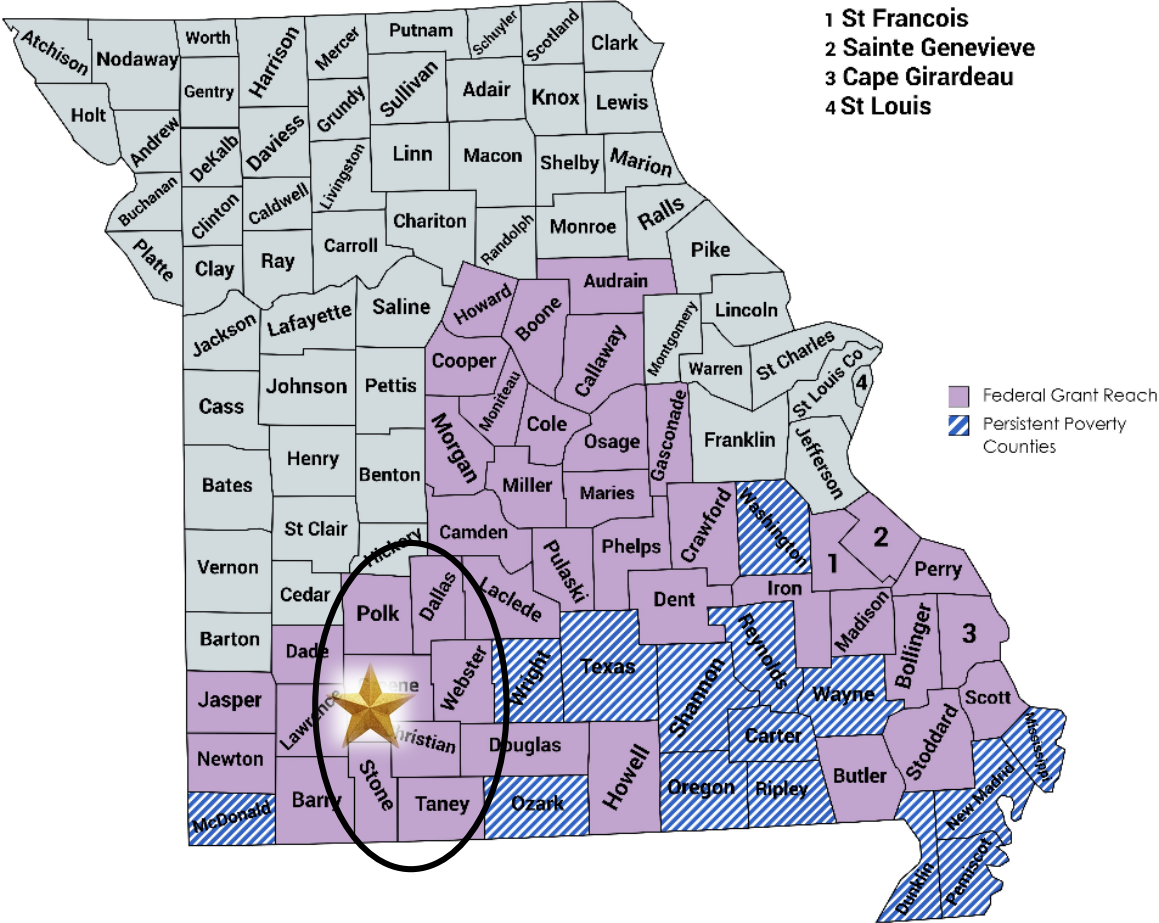


Federal Partners' Grant Writing Webinar

Navigating the Federal Grant Application Process

11/9/2023

INTRODUCTION



UNDERSTANDING GUIDELINES & PRELIMINARY QUESTIONS

- Types of Funding & Eligibility
- Requirements
- SAMS.GOV
- Permission
- Appropriateness
- Time





RESEARCH AND PREPARATION

- Don't reinvent the wheel-but reassess **often**
- All. Hands. On. Deck.
- Ensure organization and grant priorities are aligned
- Understand labor market information and community need
- Identify target population and grant service area



IMPORTANCE OF PROJECT PLANNING- IT'S NOT FUN TO BUILD THE PLAN DURING TAKEOFF

- Determine the grant writing team
- Delegate sections based on strengths
- Identify the due date- then send out calendar invites
- Review previous awards
- Compile a list of potential Resources
- Establish a unified project summary/abstract
- Establish a unified File Sharing and File Naming process



COLLABORATION AND PARTNERSHIPS

- Training Providers, Employers, and Community Based Organizations- Choose wisely
- Establish and confirm workplan early on
- Keep open communication throughout the grant writing
- Utilize input for contributions to the application
- Partner Letters- Use templates with caution

- 1 ————— Delegation, Documentation & Synergy
- 2 ————— Time and Stress Management
- 3 ————— Review, Spell Check, Revise, and Review.
Again.
- 4 ————— Submission and Follow Up

GRANT WRITING





BUDGETING

- Align directly with the Workplan
- Always have a plan B, and maybe a C
- Don't guess- have backup documentation
- Braid funding with local, state, and other federal grants



KEY TAKEAWAYS

- Focus on the purpose and vision of your organization and the corresponding alignment with the grant
- It's okay to ask for help!
- Maintain open and transparent communication with Project/Grant Officers



Q&A?

THANK YOU!

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