

Preparing a Grant Application

Jessica Presler- City of Jamestown, Kansas

Tim Grennan

JAMESTOWN



- Jamestown is rural agricultural community located in Cloud County.
- Jamestown operates on a small budget and is always on the look out for grants to assist in projects

New to Jamestown with grant funding

RV Park-grant funded

Golf Course-grant funded

Park Renovations- grant funded

New City Hall-grant funded

HVAC Project-Open-grant funding



Grants

Community Foundations

Duclos

Regional Planning Commission

Cloud Corp

USDA

Department of Commerce

KDHE

Grants.gov

What are you applying for?

- Does your project qualify for grant assistance and what grant works best for your project?
- Does your project qualify for more than one grant?
- Do I have local Support?
 - * What agencies in my area would benefit from my project
 - * Schools, Hospitals, Senior Centers, Day Care Facilities, After-School Programs, Religious Organizations, Civic Organizations
 - * Would any agencies want to help support my project?

USDA-Agencies

- AMS-Agricultural Marketing Service
- ARS-Agricultural Research Service
- APHIS- Animal and Plant Health Inspection Service
- ERS- Economic Research Service
- FSA- Farm Service Agency
- FNS-Food and Nutrition Service
- FAS-Foreign Agricultural Services
- FS- Forest Service

USDA-Agencies

- FPAC- Business Center
- NASS- National Agricultural Statistics Service
- NIFA-National Institute of Food and Agriculture
- NRCS- Natural Resources Conservation Service
- RMA- Risk Management Agency
- RD- Rural Development

Kansas Rural Development Offices

Contact Rural Development

Rural Development has wonderful staff that are very knowledgeable and personable.

Rural Development staff will assist with any question, big or small.

rd.usda.gov

Kansas Rural Development State Office

1303 SW First America Place, Suite 100

Topeka, KS 66604- (785)271-2700

Hays Office-(785)628-3081

Iola Office- (620)365-2901

Newton Office-(316)283-0370

Finding the right application

- Which application fits your project?
 - * Community Facilities Direct Loan & Grant Program
 - * Water & Waste Disposal Loan & Grant Program
 - * Socially-Disadvantaged Groups Grant
 - * Rural Cooperative Development Grant Program
 - * Rural Energy for America Program Renewable Energy Systems & Energy Efficiency Improvement Guaranteed Loans & Grants
 - * Business & Industry Loan Guarantees

Check your Fact Sheet

- What does this program do?
- Who can Apply?
- Eligible Area?
- How to use funds?
- What funds are available?
- Funding Priorities?
- Terms?
- Additional requirements?
- How to start?
- Who to call with questions?

Fact Sheet

Overview | **To Apply** | **Other Requirements** | **Contact** | **Events**

Direct Loan Applicant Guidance Book: [PDF](#) | [Spanish](#)

What does this program do?
This program provides affordable funding to develop essential community facilities in rural areas. An essential community facility is defined as a facility that provides an essential service to the local community for the orderly development of the community in a primarily rural area, and does not include private, commercial or business undertakings.

Who may apply for this program?
Eligible borrowers include:

- Public bodies
- Community-based non-profit corporations
- [Federally-recognized Tribes](#)

What is an eligible area?
Rural areas including cities, villages, townships and towns including Federally Recognized Tribal Lands with no more than 20,000 residents according to the latest [U.S. Census Data](#) are eligible for this program.

How may funds be used?
Funds can be used to purchase, construct, and / or improve essential community facilities, purchase equipment and pay related project expenses.

Examples of essential community facilities include:

Requirements and Checklists

All USDA grantees must be registered with SAMS- System for Award Management

*Community Facilities Direct Loan & Grant Program

RD Form 1942-40

*Checklist for Public Bodies

RD Form 1942-39

* Checklist for other than Public Bodies

*Loan Rates available

Current (Oct 1, 23-Dec 31, 23)

Poverty- 4.50%

Intermediate- 4.250%

Market- 3.875%

USDA
Form RD 1942-40
(Rev. 6-97)

PROCESSING CHECK LIST (Public Bodies)

Name of Applicant		State			
Type of Project		County			
Item No.	Document	Form No.	To Be Prepared By	Target Date	Date Rec'd
1	Clearinghouse Comments				
2	Preapplication for Assistance (For Non-Construction)	SF 424.1			
3	Preapplication for Assistance (For Construction)	SF 424.2			
4	Request for Environmental Information	RD 1940-20			
5	Notice of Preapplication Review Action	AD-622			
6	Application for Federal Assistance (For Non-Construction)	SF-424.1			
7	Application for Federal Assistance (For Construction)	SF-424.2			
8	S/D Assignment of Responsibility				
9	Evidence of Organization				
10	Environmental Checklist tor Categorical Exclusions	RD 1940-22			
11	Environmental Assessment tor Class I Action	RD 1940-21			
12					

Market your Community/Project



- While filling out the preapplication make sure to appeal to the reviewer.
- Market your community, agency, and, project.
- Why does my project deserve this funding over other possible projects.

Contact other agencies for assistance

- *Don't be afraid to say that you need help.
- *Other agencies are here to help and are happy to assist.
- *The worst someone can say is no.
- *99% of the time the agency has the right contact for your question.



Jessica Presler- City of Jamestown

(785)439-6621

Jamestown@nckcn.com