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# FY26 MAC Application Webinar

## Tips from TAB Programs

[ksutab.org](https://ksutab.org)



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## Webinar Agenda

# FY26 MAC Application Webinar: Tips from the TAB Programs

**Wednesday 17 December 2025**

**11:30am PDT | 12:30pm MDT | 1:30pm CDT | 2:30pm EDT**

(Resources & more information is [here](#))

<https://www.ksutab.org/event/fy26-mac-application-webinar-tips-tab-programs>

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**1:30 Welcome and Introductions: Get to know your Team**

*Maggie Belanger, Senior Director, KSU TAB*

**1:35 Tips from TABs Panel**

*Randi Mendes, Executive Director, UCONN TAB (in EPA Region 1)*

*Cailyn Bruno, Director, NJIT TAB (in EPA Regions 2 & 4)*

*Carrie Staton, Director, Mid-Atlantic TAB (in EPA Region 3)*

*Devyn Rainwater, Program Manager, CCLR TAB (in EPA Regions 9 & 10)*

*Kate Lucas, Assistant Regional Director, KSU TAB (in EPA Regions 5, 6, 7, & 8)*

**2:25 TAB EZ Overview**

*Maggie Belanger, Senior Director, KSU TAB*

**2:35 Wrap Up, Final Q&A, and Evaluations**

*All TABs and Participants*

**2:45 Adjourn**

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# Technical Notes

**If you experience technical difficulties with your connection:**



Dial 785.200.7005



Email [chsr@ksu.edu](mailto:chsr@ksu.edu)

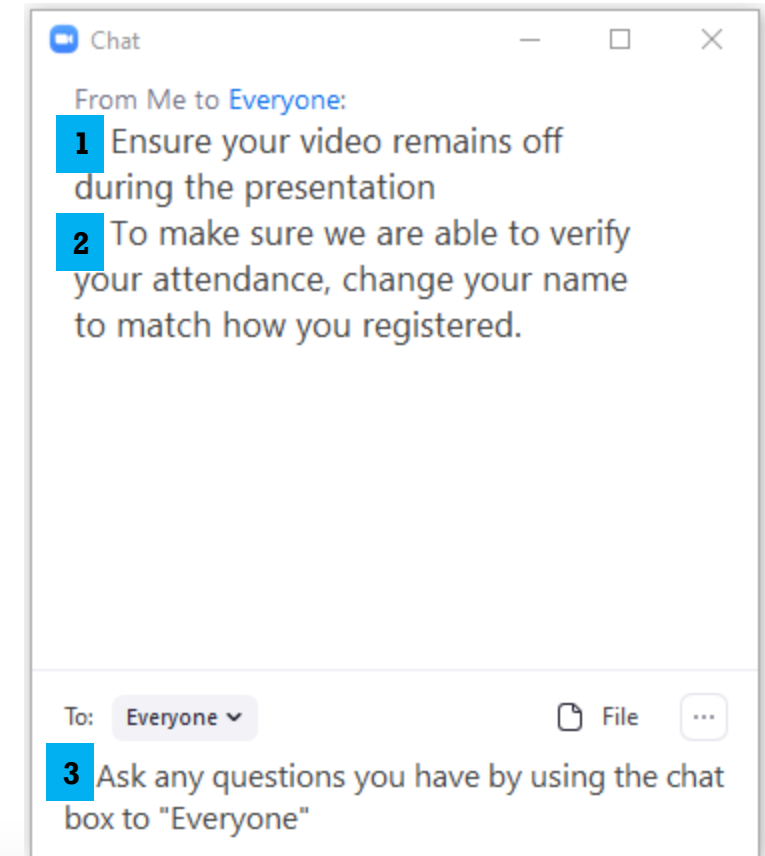
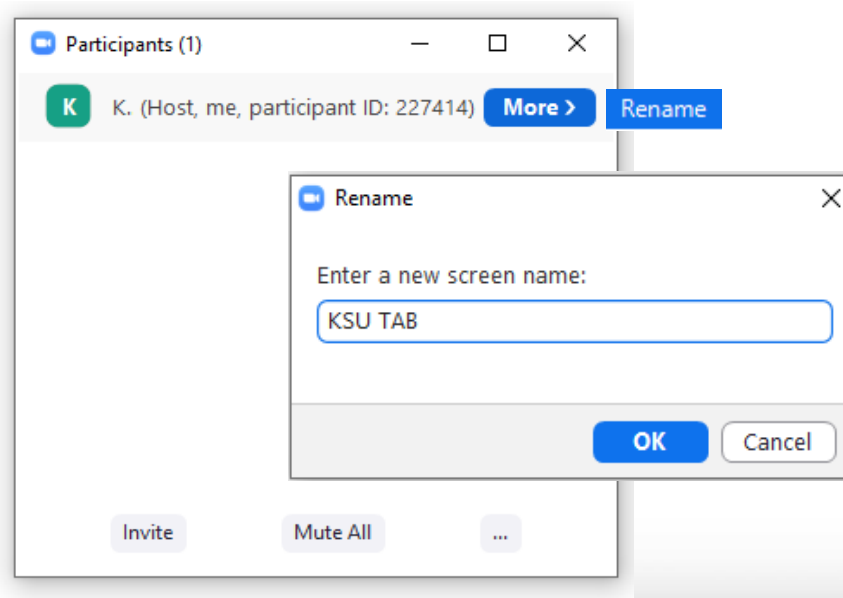
**Additionally, please note:**



The presentation is being recorded and will be available on the website. The link has also been placed in the chat box.



# Using Zoom – The Basics



# We Want to Hear Your Feedback

**Please provide feedback on today's event:**

1. Click this link  
[https://kstate.qualtrics.com/jfe/form/SV\\_bmypfeRFLcSnesK](https://kstate.qualtrics.com/jfe/form/SV_bmypfeRFLcSnesK)
2. Click the link provided in the chat box
3. Scan this QR image from your smartphone



# **Getting Started with your application**



# READ THE GUIDELINES

**No** substitution for reading the notice of funding opportunity (NOFO) in its entirety.

- Must have an **active** [sam.gov](https://sam.gov) account
- Must be an eligible entity (Section 2) and pass Threshold Criteria
  - Varies based on the grant
  - Contact EPA **now** with any questions (refer to section 1.E. of each NOFO)
- Threshold Common Pitfalls
  - Missing information (4-15 criterion based on grant type)
  - Ineligible entity
  - Missing an active unique entity identifier (UEI) # for application submission
  - Did not meet drawdown requirements
  - Missing State/Tribal letter

When you finally emerge after reading for hours...





# Cleanup Threshold

Common missed criterion for cleanup applications.

- Demonstrate BFPP liability protection
- Site ownership – applicant **must own** a site(s)
- Community notification ad requirement
  - Must be published 14 calendar days **before application submittal**
  - Clearly state
    1. A copy of the draft application **and** draft ABCA is available for review and comment **AND** where the documents may be found.
    2. How the public can provide comments.
    3. The date, time, and location of the public meeting.
  - Provide documentation of the ad and held public meeting
- Missing State/Tribal site characterization letter

## Submission Checklist for FY26 Cleanup Grants (EPA-I-OLEM-OBLR-25-07)

### Mandatory Documents:

- ☐ 1. Application for Federal Assistance (SF-424)
- ☐ 2. Budget Information for Non-Construction Programs (SF-424A)
- ☐ 3. EPA Key Contacts Form 5700-54
- ☐ 4. EPA Form 4700-4 Preaward Compliance Review Report [Guidance on how to complete this form is available at [www.epa.gov/grants/tips-completing-epa-form-4700-4](https://www.epa.gov/grants/tips-completing-epa-form-4700-4).]
- ☐ 5. Project Narrative Attachment Form: use this to submit the following as one file, if possible
  - ☐ Application Information Sheet (3-page limit, single-spaced)
  - ☐ Narrative, which includes responses to the narrative criteria (10-page limit, single-spaced)
  - ☐ Narrative Attachment: Documentation indicating committed leveraged resources, if applicable (see Section 4 C.(1) f. and Section 4 C.(1) g.)
  - ☐ **Threshold Criteria Responses (as an attachment(s)):**
    - ☐ A statement of applicant eligibility if a city, county, State, or Tribe (see Section 2.B.(1).)
    - ☐ Documentation of applicant eligibility if other than a city, county, State, or Tribe; e.g., resolutions, statutes, Intertribal Consortium documentation, or documentation of 501(c)(3) tax-exempt status or qualified community development entity (see Section 2.B.(1).)
    - ☐ A statement of the applicant's 501(c)(4) tax-exempt status and, if applicable, legal opinion regarding lobbying activities (see Section 2.B.(1).)
    - ☐ Information on previously awarded Cleanup Grants (see Section 2.B.(2).)
    - ☐ Documentation of the available balance on an open Multipurpose Grant; or an affirmative statement that the applicant does not have an open Multipurpose Grant (see Section 2.B.(3).)
    - ☐ Site ownership information (see Section 2.B.(4).)
    - ☐ Basic site information (see Section 2.B.(5).)
    - ☐ Status of history of contamination at the site (see Section 2.B.(6).)
    - ☐ An affirmative statement that the site meets the definition of a brownfield site (see Section 2.B.(7).)
    - ☐ Description of the environmental assessment conducted at the site (see Section 2.B.(8).)
    - ☐ Information on whether the site(s) is required to be enrolled in the State or Tribal voluntary response program environmental site assessment performed to date is sufficient (see Section 2.B.(9).)
    - ☐ Information on enforcement or other actions or an affirmation that there are no enforcement or other actions (see Section 2.B.(10).)
    - ☐ Property-specific determination information or an affirmative statement that a Property-specific determination is not required (see Section 2.B.(11).)
    - ☐ Property ownership eligibility information for hazardous substances sites, if applicable (see Section 2.B.(12) a.)
    - ☐ Property ownership eligibility information for petroleum sites, if applicable (see Section 2.B.(12) b.)
    - ☐ Description of cleanup authority and oversight structure (see Section 2.B.(13).)
    - ☐ Community Notification documents (see Section 2.B.(14).)
    - ☐ Discussion on contractors and named subrecipients; or an affirmative statement that a contractor has not been procured and a subrecipient has not been named (see Section 2.B.(15).)
- ☐ 6. Grants.gov Lobbying Form – To be submitted by applicants requesting **more than** \$100,000 of EPA grant funding.
- ☐ 7. Negotiated/Proposed Indirect Cost Rate Agreement – To be submitted using the Project Narrative Attachment Form by applicants proposing to charge indirect costs to the EPA grant. Please note that applicants may budget for indirect costs pending approval of their Indirect Cost Rate Agreement by the cognizant Federal agency or an exception granted by EPA under section 6.3 or 6.4 of [EPA's Indirect Cost Policy for Recipients of EPA Assistance Agreements](#). However, recipients may not draw down indirect costs until their rate is approved or EPA grants an exception.

# **Panel Discussion**



# **Which Grant is Right for Me?**



# Deciding to Seek a Brownfield Grant

Is my organization eligible?

Do I have the organizational capacity to administer a grant?

What is the proposed Target Area?

What is/are the eligible site(s)?

What work is needed? Planning? Assessment? Cleanup? Other?

Is there an identified end use for the brownfield site(s)

Does it meet the threshold criteria?



# FY 2026 EPA Brownfield Grants

Types of Brownfield Grants Known by Acronym “MAC”

- Multipurpose Grants
- Assessment Grants
  - Community-Wide Assessment Grants
  - Assessment Coalition Grants
  - Community-Wide Assessment Grants for States and Tribes
- Cleanup Grants





# Multipurpose Grants

- Appropriate for communities that have identified one discrete area with one or more brownfield sites.
- Applicants must own site where cleanup activities may be conducted.
- Must demonstrate how funds will result in at least one of the following:
  - Phase II environmental site assessment
  - Site cleanup
  - Overall revitalization that includes a feasible reuse plan for one site
- Applicants can and should apply for the full \$1 million
- Approximately 20 awarded



# Community-Wide Assessment Grants

- Appropriate for communities that are beginning to address their brownfield challenges, as well as for communities that have ongoing efforts to bring sites into productive reuse.
- No required number of sites but at least 3 is recommended
- Applicants may request up to \$500,000
- Approximately 70 awarded



# Coalition Assessment Grants

*One “Lead” Entity partners with two to four “non-lead” entities that do not have the capacity to apply for and manage their own grant.*

- Lead Entity must be state, tribal, county or local government or council or regional council
- Must have at least **one** non-lead member who has never been awarded a MARC grant
- Non-leads cannot be affiliated with another non-lead
- Non-leads must have discretely different geographic boundaries that do not overlap
- Non-leads must have at least 2 sites to expend assessment funds towards
- Applicants can request up to \$1.5 mil → approximately 39 awarded



# Community-wide Assessment Grants for States and Tribes

- Only available to states, Federally recognized Tribal Nations and eligible native corporations in Alaska to address brownfield sites in their jurisdiction
- Awards are funded under the Infrastructure Investment and Jobs Act.
- At least 5 sites must be identified for the narrative(three target areas with at least one site in each)
- Must assess a min of 10 sites in their geographic boundary
- Approximately 18 awarded: \$2 million



# Cleanup Grant

- Site(s) has had sufficient characterization or only needs minimal additional assessment
- Site(s) must be owned by the entity applying
- Entity applying cannot be liable for contamination
- Approximately
  - 10 awards for up to \$500,000
  - 26 awards for \$500,001 - \$4,000,000





# TAB EZ Overview



# TAB EZ

<https://www.ksutab.org/e-tools/tab-ez>

## TAB EZ

This free online tool helps streamline and simplify the grant writing process when applying for EPA Brownfields Multipurpose, Assessment, Revolving Loan Fund, and Cleanup (MARC) grants.

Get Started Now

### 1 Accessing

Create an account and log in to access completed and in-process grant templates or to create a new application. TAB EZ is free, secure, and user-friendly. Once logged in, click on 'Create New Grant Application' above or 'Get Started Now' below.

### 2 Template Configuration

You will be guided through a grant configuration process that generates a template appropriate for your application type: EPA Brownfields Multipurpose, Community-wide Assessment, Coalition Assessment, Community-Wide Assessment for States and Tribes, Revolving Loan Fund (RLF), and Cleanup grants (MARC).

### 3 Content Sections

The TAB EZ framework creates templates following the EPA grant guidelines. Section links on the left-hand side of the

Quick Links to MARC Grant Guidelines, FAQs and Submission Checklist

#### Quick Links

TAB EZ Tutorial (coming soon)

TAB EZ Instructional Video (coming soon)

[EPA MARC Grant Guidelines](#)

[EPA MARC Grant FAQs](#)

[Grants.gov Submission Checklist](#)

[Brownfields Grant Research Links](#)

[Sample Grant Applications](#)

Brownfields Grant Research Links: Links to a document with resources for identifying data to support your grant application

Sample Grant Applications: Links to the [KSU TAB Resources](#) page. Filter under "Tag" by selecting *Samples Successful Grant Applications*.

**\*\*You do not have to sign in to view Resources\*\***

# Getting Started with TAB EZ



E-Tools

[About TAB EZ](#)

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Login

## Tab EZ

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### 2 Template Configuration

You will be guided through a grant configuration process that generates a template appropriate for your application type: EPA Brownfields Multipurpose Assessment Revolving Loan Fund (RLF) Cleanup (MARC)

### 3 Content Sections

Within the template, use the section links on the left-hand side of the screen to complete content, section by section. The TAB EZ framework follows EPA grant guidelines. Save work to continue later Request review from other approved contributors View past versions \*Some content may be auto-populated for convenience and ease of editing. Be sure to

If you are not already signed into a KSU TAB account, click “Login” or “Get Started Now” to be taken to the Register or Sign In page



Welcome

Log in to KSUTAB to continue. If this is your first time using the new website you will need to click "Forgot Password" to reset your password. If you don't have an account then click "Sign Up".



[Forgot password?](#)

Log In

Don't have an account? [Sign up](#)

# Getting Started with TAB EZ



E-Tools

[About TAB EZ](#)

[My Grant Applications](#)

[TAB EZ Resources](#)

[Contact](#)

[Resources](#)

[Logout](#)

## Tab EZ

Create New Grant Application

[View](#)

[Certificate](#)

### 1 Accessing Tab EZ

Create an account and log in to access completed and in-process grant templates or to create a new application. TAB EZ is free, secure, and user-friendly.

### 2 Template Configuration

You will be guided through a grant configuration process that generates a template appropriate for your application type: EPA Brownfields Multipurpose Assessment Revolving Loan Fund (RLF) Cleanup (MARC)

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Select "Create New Grant Application" to get started with your proposal

# Getting Started with TAB EZ



Tab EZ

Create New Grant App

Logout

View Certificate

1 Account

Create an account and  
is free, secure, and us

2 Template

You will be guided thro  
EPA Brownfields Multi

3 Content

Within the template, us  
TAB EZ framework fol  
contributors View past  
review all sections for accuracy.

Create Application

Grant Details

Title \*

Grant Application Title

Application Notes

Grant Type

☐ Cleanup Grant

☐ Coalition Assessment Grant

☐ Community-Wide Assessment for States and Tribes Grants

☐ Community-Wide Assessment Grant

☐ Multipurpose Grant

☐ Revolving Loan Fund

Sharing Preferences

Add comma-separated list of email to share.

Cancel

Create Application >

You'll receive this pop-up. Choose a title for your grant and then select the type of grant application you want to write. You can also add users to your application now if you wish. Then hit "Create Application"



# Setting up the Grant Application

Create New Grant Application

Cleanup Grant

Sample Cleanup Grant 1

0% Configuration

0% B. Application Information Sheet

0% C. Narrative Criteria

0% Threshold Criteria for Cleanup Grants

0% TAB Review

0% Helpful Hints

✓ Application updated successfully.

**Configuration**

Your selections below will create an appropriate Cleanup Grant application template for editing and in some cases will auto-populate text in corresponding sections. You may change your selections at any time. However, please be advised, any content created within a template section that has been changed, will be deleted or altered with only the most recent edits being saved. If you do not want to lose any content, it is recommended a new application be created with a new configuration.

Entities applying for an FY26 Cleanup Grant may not apply for an FY26 Multipurpose Grant.

Funding Amount Requested \*

What type of contamination will be addressed with the grant funding?

- None -

Please select one of the eligible entities that describes your organization. \*

site(s) that meet the eligibility criteria, please add them here.

< > 📄

Once you've created your grant, you can start drafting! Use the navigation bar on the left to toggle between grant sections. Note that there are three primary sections that you need to address: the application information sheet (basic information about your community and project), the narrative (the bulk of your grant application) and the threshold criteria (used to determine if you qualify for a grant). Make sure you answer ALL questions in ALL sections of the grant.

# Setting up the Grant Application

**Reminder:** Existing grant applications on the former TAB EZ platform (<https://etools.ksutab.org/tools/tabez>) will be available until 1 February 2026. Users must export applications to Word prior to 1 February 2026 to avoid losing any content. Migration between the old version and new version will not occur automatically.

Create New Grant Application

Cleanup Grant

## Sample Cleanup Grant 1

0% Configuration

0% B. Application Information Sheet >

0% C. Narrative Criteria >

0% Threshold Criteria for Cleanup Grants >

0% TAB Review

0% Helpful Hints

✓ Application created successfully. You can now fill out the application details.

### Configuration

Your selections below will create an appropriate Cleanup Grant application template for editing and in some cases will auto-populate text in corresponding sections. You may change your selections at any time. However, please be advised, any content created within a template section that is deleted or altered will be deleted or altered with only the most recent edits being saved. If you do not want to lose any content, it is recommended a new configuration.

Entities applying for an FY26 Cleanup Grant may not apply for an FY26 Multipurpose Grant.

Funding Amount Requested \*

What type of contamination will be addressed with the grant funding?

- None -

Please select one of the eligible entities that describes your organization. \*

- Select -

Multipurpose Grant Recipient Status (Select One) \*

- Select -

Input the requested funding amount and answer the questions below.

**Note:** This page, as well as content within the left navigation bar may differ depending on the type of grant application you selected.

# Follow the Prompts in the Menu

Create New Grant Application

Cleanup Grant

## Sample Cleanup Grant 1

### 0% C. Narrative Criteria

#### C.1 Project Area Description and Plans for Revitalization

##### Target Area and Brownfields

##### C.1.a Overview of Brownfield Challenges and Description of Target Area

Draft

##### C.1.b Description of the Proposed Brownfield Site(s)

Draft

##### Revitalization of the Target Area

##### C.1.c Reuse Strategy and Alignment with Revitalization Plans

Draft

##### C.1.d Outcomes and Benefits of Reuse Strategy

Draft

##### Strategy for Leveraging Resources

##### C.1.e Resources Needed for Site Characterization

Draft

##### C.1.f Resources Needed for Site Remediation

Draft

##### C.1.g Resources Needed for Site Reuse

Draft

##### C.1.h Use of Existing Infrastructure

Draft

✓ Application updated successfully.

### C. Narrative Criteria

If your application passes the threshold criteria eligibility review, your responses to the ranking criteria will be evaluated and scored by national evaluation panels. Your application may be assigned up to **175 points**.

**The Narrative (including citations) shall not exceed 10 single-spaced pages.** Pages submitted over the page limit will not be evaluated.

The Narrative must provide clear, concise, and factual responses to all narrative criteria and sub-criteria below, with sufficient detail to allow for an evaluation of the application's merits. **A response to a criterion/sub-criterion that is included in a different section of the Narrative may not be scored as favorably.** If a criterion does not apply, clearly state this. **Any criterion left unanswered may result in zero points given for that criterion.** Responses should include the criteria number and title but need not restate the entire text of the criteria.

If selected for funding, the information in your Narrative will be incorporated into the workplan, subject to any adjustments to clarify issues with carrying out the project's scope of work made during the post-selection negotiation. **carefully consider and accurately respond to the criteria, including the u**

This section includes sample format tables that applicants may use to p  
tables will not be penalized.

**If you are applying for multiple sites, your narrative criteria response**

^ C.1 Project Area Description and Plans for Revitalization

► Helpful Hints

Follow the outline on the left side of the page to complete your application.

Each time you select a section, TAB EZ will provide:

- Narrative Criteria set by EPA for that specific section
- Evaluation Criteria and points to be earned
- Helpful Hints for that specific section

## Helpful Hints

By hitting the drop-down arrow on the Helpful Hints button, you will be able to see tips and tricks for completing that section of your grant application

Cleanup Grant

0%

Configuration

0%

B. Application Information Sheet

0%

C. Narrative Criteria

C.1 Project Area Description and Plans for Revitalization

Target Area and Brownfields

C.1.a Overview of Brownfield Challenges and Description of Target Area

Craft

C.1.b Description of the Proposed Brownfield Site(s)

Craft

Revitalization of the Target Area

C.1.c Reuse Strategy and Alignment with Revitalization Plans

Craft

C.1.d Outcomes and Benefits of Reuse Strategy

Craft

Strategy for Leveraging Resources

C.1.e Resources Needed for Site Characterization

Craft

C.1.f Resources Needed for Site Remediation

Craft

< All Grant Applications

[illegible]

- the reuse strategy or projected reuse clearly aligns with and advances the local government's land use and revitalization plans or related community priorities;
- when applicable, the reuse strategy/projected reuse appropriately considers that a site(s) is in a federally designated flood plain; and,
- the degree to which the public and project partners had meaningful involvement in developing the reuse strategy/projected reuse(s).

▼ Helpful Hints

Clearly describe the reuse strategy or projected reuse for the proposed site(s). Provide enough detail to show the reviewer that the proposed reuse on the site aligns with local government land use and revitalization plans or community priorities. Include if the plans are specific to the Target Area(s).

- Address why cleanup of the site(s) makes the most sense or how critical the site(s) is/are to the overall revitalization plan for the target area.
- **Demonstrate how these plans were inclusive of community voices and preferences.**
- Describe how the community was meaningfully involved in the development of master plans, reuse strategy, vision, or other decision-making efforts.
- Include any sustainable community revitalization measures considered as part of the reuse strategy and refer to the page number in your Other Factors Checklist (section V.B. of the Guidelines).
- Indicate whether or not the site is in a federally designated floodplain and justify the reuse strategy/project reuse is an appropriate reuse option.

If possible, try to give the reviewer a strong sense that reuse/redevelopment is likely to happen after the cleanup.

The proposed reuse/redevelopment of the site(s) should align with solutions to the challenges presented in Section 4.C.1.a. - Overview of Brownfield Challenges and Description of Target Area.

Please see Section V. Alignment with Sustainability and Resiliency in:  
*Grant Data Research | KSU TAB - Technical Assistance to Brownfields*

# Manage your Team

Manage participants by clicking the pencil icon above the navigation menu. You may add users by listing their email in the “Sharing Preferences” field in the Grant Details pop-up box. You can remove users’ access by deleting their names from the “Sharing Preferences” field.

**Add Participants** to allow others to work on the grant with you.

**\*\*Participants MUST have a KSU TAB account to be added\*\***

Sample Cleanup Grant 1 | KSU

ksutab.org/webform/cleanup\_grant/submissions/26162/edit

**Reminder:** Existing grant applications on the former TAB EZ platform (<https://etools.ksutab.org/tools/tabez>) will be available until 1 February 2026. Users must export applications to Word prior to 1 February 2026 to avoid losing any content. Migration between the old version and new version

Create New Grant Application

Cleanup Grant

**Sample Cleanup Grant 1**

0% Configuration

Application Information Sheet

Cleanup Grants

**Tab Ez Application**

**Grant Details**

Title \*

Sample Cleanup Grant 1

Application Notes

**Sharing Preferences**

Add comma-separated emails to share.

katelucas@ksu.edu

Save Application

Multipurpose grant recipient status (select one)

- Select -

Site Specific Information



# Editing your Grant with Multiple Users

By default, the owner of the document will not have track changes turned on. Users added to the document will automatically have track changes enabled.

Enable/disable track changes, view previous versions, and view comments by using the toolbar embedded in each text box.

[illegible]

# Saving Your Work

Cleanup Grant

**Sample Cleanup Grant 1**

10% C. Narrative Criteria

**C.1 Project Area Description and Plans for Revitalization**

**Target Area and Brownfields**

C.1.a Overview of Brownfield Challenges and Description of Target Area ✓ Completed

C.1.b Description of the Proposed Brownfield Site(s) ✓ Completed

**Revitalization of the Target Area**

C.1.c Reuse Strategy and Alignment with Revitalization Plans ✓ Completed

C.1.d Outcomes and Benefits of Reuse Strategy Draft

**Strategy for Leveraging Resources**

C.1.e Resources Needed for Site Characterization Draft

C.1.f Resources Needed for Site Remediation Draft

C.1.g Resources Needed for Site Reuse Draft

C.1.h Use of Existing Infrastructure Draft

[All Grant Applications](#)

**C.1.d Outcomes and Benefits of Reuse Strategy** Draft

Describe how the proposed project or revitalization plans may stimulate economic development in the target area(s) post-cleanup of the proposed site(s), and/or may facilitate the creation of, preservation of, or addition to a park, a garden, or other property used for nonprofit purposes in the target area(s).

Describe how the proposed project will improve local resilience to the impacts of climate change.

If applicable, describe how the reuse of the proposed site(s) will facilitate renewable energy efficiency measures. (For more information on energy efficiency measures, see the Energy Efficiency Approaches in Brownfields Redevelopment Fact Sheet.)

**Evaluation Criteria**

This section is worth **10 points**. Given the type of community being served (e.g., low-income, elderly, etc.), to which:

- the degree to which the proposed project or revitalization plans will subserve the needs of the target area(s) and/or the grant may facilitate the creation of, preservation of, or addition to a park, a garden, or other property used for nonprofit purposes in the target area(s);
- the degree to which these outcomes clearly correlate with the applicant's goals and objectives;
- the extent to which the proposed project will improve local resilience to the impacts of climate change;
- when applicable, the reuse of the proposed site(s) will facilitate renewable energy efficiency measures.

**Helpful Hints**

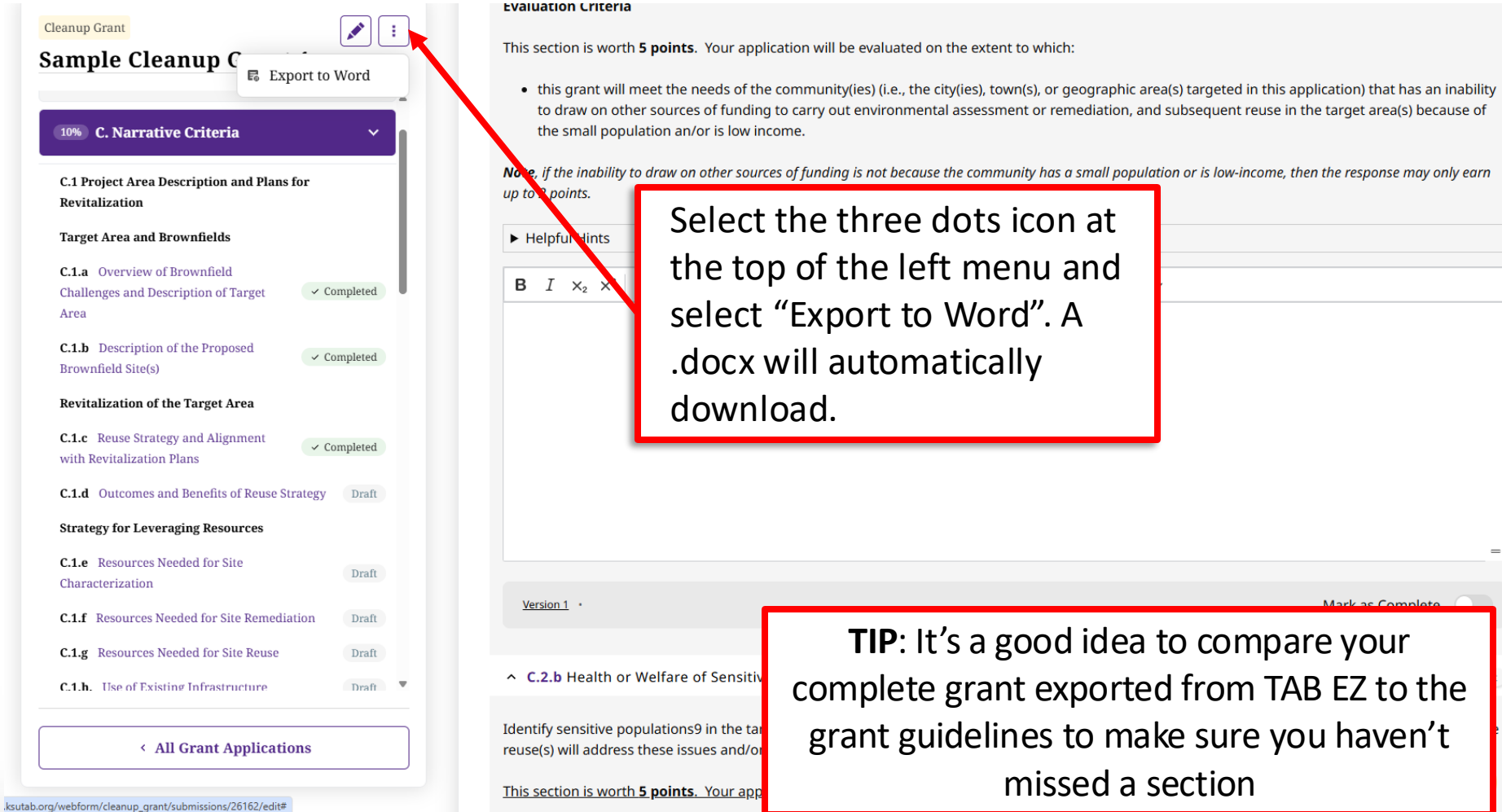
**B I x<sub>2</sub> x<sup>2</sup>** Paragraph

< >

Be sure to save your work as you go! You can use the floating “Save”, “Back”, and “Next” buttons on the bottom right corner of your screen to save as you go without having to scroll down.

Once you have marked a section as complete, the menu on the left will update, so you can see at a glance which sections remain.

# Exporting to Word



The screenshot shows the 'Sample Cleanup Grant' application in the TAB EZ system. On the left, a sidebar menu lists various sections under 'C. Narrative Criteria'. At the top of this menu, there are two icons: a pencil and a three-dot menu icon. A red arrow points from the three-dot icon to a callout box. The main content area displays the 'Evaluation Criteria' section, which is worth 5 points. A red box highlights the three-dot icon and the 'Export to Word' option in the sidebar menu. Another red box at the bottom provides a tip about comparing the exported document to the grant guidelines.

**Export to Word**

**10% C. Narrative Criteria**

**C.1 Project Area Description and Plans for Revitalization**

**Target Area and Brownfields**

**C.1.a Overview of Brownfield Challenges and Description of Target Area** ✓ Completed

**C.1.b Description of the Proposed Brownfield Site(s)** ✓ Completed

**Revitalization of the Target Area**

**C.1.c Reuse Strategy and Alignment with Revitalization Plans** ✓ Completed

**C.1.d Outcomes and Benefits of Reuse Strategy** Draft

**Strategy for Leveraging Resources**

**C.1.e Resources Needed for Site Characterization** Draft

**C.1.f Resources Needed for Site Remediation** Draft

**C.1.g Resources Needed for Site Reuse** Draft

**C.1.h Use of Existing Infrastructure** Draft

[All Grant Applications](#)

**Evaluation Criteria**

This section is worth **5 points**. Your application will be evaluated on the extent to which:

- this grant will meet the needs of the community(ies) (i.e., the city(ies), town(s), or geographic area(s) targeted in this application) that has an inability to draw on other sources of funding to carry out environmental assessment or remediation, and subsequent reuse in the target area(s) because of the small population an/or is low income.

*Note, if the inability to draw on other sources of funding is not because the community has a small population or is low-income, then the response may only earn up to 3 points.*

**Helpful Hints**

**Version 1** Mark as Complete

**C.2.b Health or Welfare of Sensitive Populations**

Identify sensitive populations in the target area(s) and describe how the reuse(s) will address these issues and/or concerns.

This section is worth **5 points**. Your application will be evaluated on the extent to which:

Select the three dots icon at the top of the left menu and select "Export to Word". A .docx will automatically download.



**TIP:** It's a good idea to compare your complete grant exported from TAB EZ to the grant guidelines to make sure you haven't missed a section

The exported document is a basic word document with no formatting. You will need to format the document to meet the formatting requirements set by EPA in the guidelines.

# Final Review

[Create New Grant Application](#)

Cleanup Grant



**Sample Cleanup Grant 1**

0% Configuration

0% B. Application Information Sheet >

10% C. Narrative Criteria >

0% Threshold Criteria for Cleanup Grants >

0% **TAB Review**

0% Helpful Hints

< All Grant Applications




✓ Application updated successfully.

### TAB Review

To submit your application for a TAB view:

- Export your draft application, review and adjust formatting, as necessary.
- Email a word document to your TAB provider (based on the state or territory you reside) requesting a review.
  - KSU TAB, Scott Nightingale: [scottnight@ksu.edu](mailto:scottnight@ksu.edu)  
(IL, IN, MI, MN, OH, WI, AR, LA, NM, OK, TX, IA, KS, MO NE, CO, MT, ND, SD, WY, UT)
  - Mid-Atlantic TAB: [vvutab@mail.wvu.edu](mailto:vvutab@mail.wvu.edu)  
(DE, DC, MD, PA, VA, WV)
  - UCONN: [uconn-tab@uconn.edu](mailto:uconn-tab@uconn.edu)  
(CT, ME, MA, NH, RI, VT)
  - NJIT: [tab@njit.edu](mailto:tab@njit.edu)  
(NJ, NY, Puerto Rico, U.S. Virgin Islands, AL, FL, GA, KY, MS, NC, SC, TN)
  - CCLR, Devyn Rainwater: [devyn.rainwater@cclr.org](mailto:devyn.rainwater@cclr.org)  
(AZ, CA, HI, NV, American Samoa, Commonwealth of the Northern Mariana Islands, Micronesia, Guan, Marshall Islands and Republic of Palau, AK, ID, OR, WA)
- If you are a consultant assisting a community, you must include a community representative on all correspondence pertaining to a review.

We look forward to learning about your community and brownfields project.



Once you have completed your grant, you can request a review from your TAB provider. Use the “Export to Word” function described on the previous page, format the document to be consistent with EPA requirements, and email your draft application to your TAB provider (as shown in TAB EZ) for review. Note that TABs will only review and provide feedback on complete drafts, but you may ask questions about your grant at any time.

# TAB Grant Review Contacts

KSU TAB, Scott Nightingale: [scottnight@ksu.edu](mailto:scottnight@ksu.edu)

(IL, IN, MI, MN, OH, WI, AR, LA, NM, OK, TX, IA, KS, MO NE, CO, MT, ND, SD, WY, UT)

Applications accepted through 12pm CT on Friday 23 January

Mid-Atlantic TAB: [wwutab@mail.wvu.edu](mailto:wwutab@mail.wvu.edu) (DE, DC, MD, PA, VA, WV)

Applications accepted through Friday 17 January

UConn: [uconn-tab@uconn.edu](mailto:uconn-tab@uconn.edu) (CT, ME, MA, NH, RI, VT)

Submit Applications: <https://tab.program.uconn.edu/epa-grant-review-submission/>

Applications accepted through Friday 23 January

NJIT: [tab@njit.edu](mailto:tab@njit.edu)

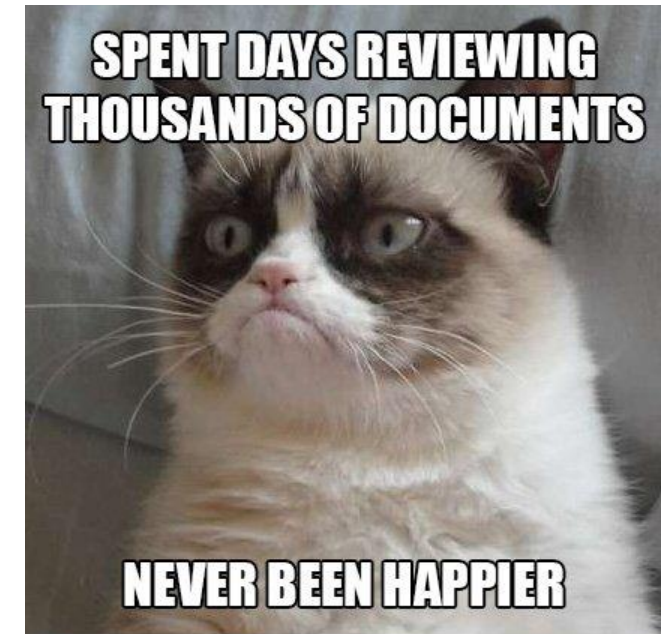
(NJ, NY, Puerto Rico, U.S. Virgin Islands, AL, FL, GA, KY, MS, NC, SC, TN)

Applications accepted through Wednesday 14 January

CCLR: [marcreview@cclr.org](mailto:marcreview@cclr.org)

(AZ, CA, HI, NV, American Samoa, Commonwealth of the Northern Mariana Islands, Micronesia, Guan, Marshall Islands and Republic of Palau, AK, ID, OR, WA)

Applications accepted through Wednesday 14 January



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# NJIT TAB – EPA Regions 2 and 4

Submit your draft application for a free critique!

Email your draft application in a  
*Word document*  
to: [tab@njit.edu](mailto:tab@njit.edu)  
no later than January 14, 2026



# NJIT TAB – Upcoming Events

December  
**18**

Thursday | 10:00am CST

## **Mississippi Virtual Grant Writing Workshop**

<https://bit.ly/MSS-Brownfield-Grants>

December  
**18**

Thursday | 12:30pm EST / 11:30am CST

## **Tennessee Virtual Grant Writing Workshop**

<https://bit.ly/TN-Brownfield-Grants>

December  
**19**

Friday | 11:00am EST

## **North Carolina DEQ Virtual Grant Writing Workshop**

<https://bit.ly/NC-Brownfield-Grants>

Jan 6th 1pm EST Alabama Grant Writing <https://bit.ly/AL-Brownfield-Grants>

Jan 8<sup>th</sup> 10am EST EPA Region 2 Brownfields Program FY26 MAC Grants – Tips & Recommendations Virtual Workshop



# MID-ATLANTIC TAB

## HOW WE CAN HELP

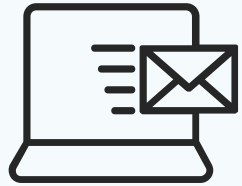
- **Grant Consultation**
  - [Schedule a meeting](#) to walk through the guidelines and talk about sections in detail.
  - Help you find sources for data to beef up your proposal.
  - Clarify questions about sections, attachments, or requirements
- **Grant Templates**
  - Reach out to [wwutab@mail.wvu.edu](mailto:wwutab@mail.wvu.edu) for templates for your narrative, Applicant Information Sheet, Threshold Criteria, and a Budget Worksheet (with formulas to help with the math!)
- **Grant Review**
  - **Submit to [wwutab@mail.wvu.edu](mailto:wwutab@mail.wvu.edu) by January 16** for guaranteed review and return by 1/23/26
  - Drafts received after the deadline will be put in the queue and we'll do our best!
- **Support at Community Meetings**
  - We can join you to provide technical expertise and to answer local questions
  - **Contact us ASAP** to make sure our calendars can align!

# Stay Connected



TAB Hotline: [\(304\) 293-7002](tel:(304)293-7002)

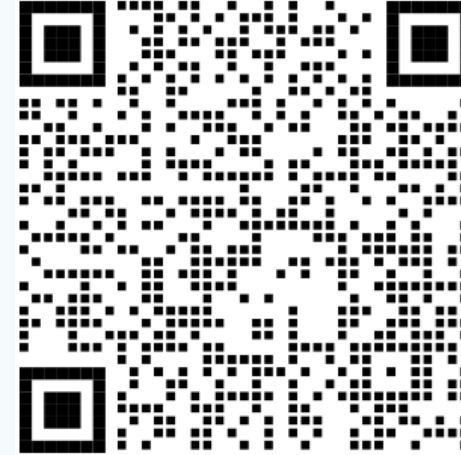
Direct Email: [vvutab@mail.wvu.edu](mailto:vvutab@mail.wvu.edu)



Sign up for an [individual consultation](#)

Subscribe to the [TAB Newsletter](#)

TAB LinkTree:

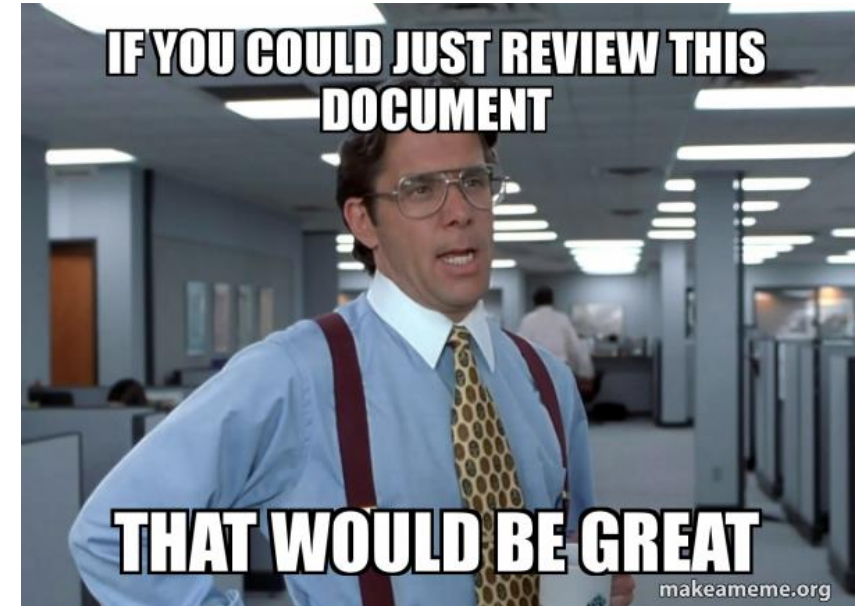


## Other Resources

[Brownfields Website](#) | [Brownfields Grants](#) | [Brownfields Solicitations](#) | [Brownfield FAQ](#) | [Brownfields & Infrastructure Law](#) | [Mid-Atlantic TAB Website](#)

# KSU TAB Review Instructions

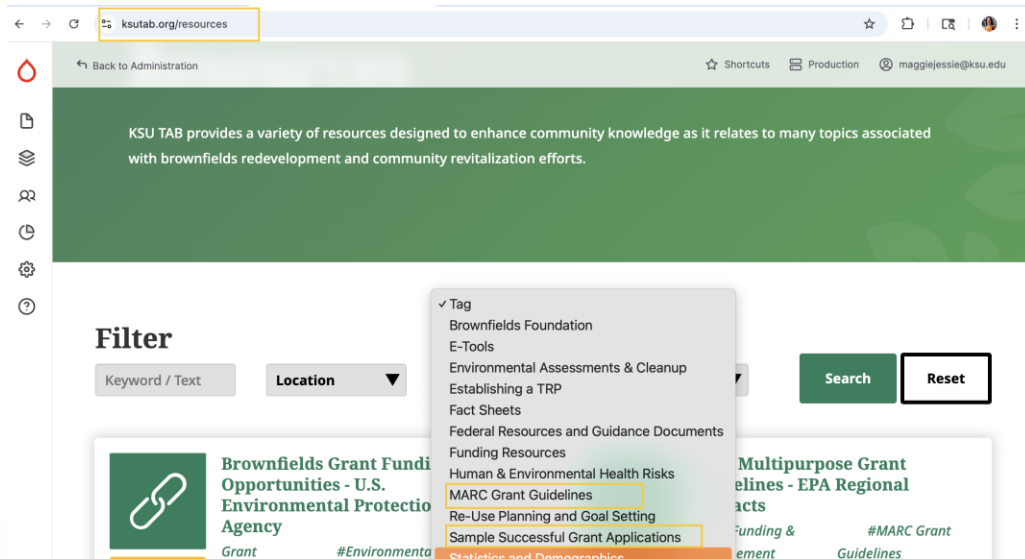
- Email your draft narrative in Microsoft word (doc/docx) format to your TAB provider (contacts on next slide).
- Include the applicant name, state, and grant type in the file name of your document.
  - e.g. City of Whoville\_ST\_CWA
- While focus will be on the narrative, review and feedback will also be provided on the Application Information Sheet, Threshold Criteria, and other attachments if provided.
- Consultants assisting communities must include their community contact on all correspondence related to an application review. Reviews will not begin until the applicant is included.



# KSU TAB Grant Resources

## MAC Grant Resources:

<https://www.ksutab.org/resources>



## Upcoming Events:

<https://www.ksutab.org/events>

<p><b>View / Register</b></p> <p><b>Region 6 FY26 Brownfields MAC Grant Application Work Sessions</b></p> <p>FRI, DEC 05 2025, 10:30 - 11:45AM FRI, DEC 12 2025, 10:30 - 11:45AM FRI, DEC 19 2025, 10:30 - 11:45AM FRI, JAN 02 2026, 10:30 - 11:45AM FRI, JAN 09 2026, 10:30 - 11:45AM FRI, JAN 16 2026, 10:30 - 11:45AM FRI, JAN 23 2026, 10:30 - 11:45AM</p> <p><b>VIRTUAL</b></p> <p>Communities in Arkansas, Louisiana, New Mexico, Oklahoma, and Texas -- Please join KSU TAB for weekly Brownfields MAC Grant Application Work Sessions.</p>	<p><b>View / Register</b></p> <p><b>Region 8 Grant-Writing Office Hours</b></p> <p>MON, DEC 08 2025, 10:00 - 12:00PM THU, DEC 18 2025, 1:00 - 3:00PM MON, JAN 05 2026, 2:00 - 4:00PM</p> <p><b>VIRTUAL</b></p> <p>Are you writing an EPA brownfield grant and don't know where to start? Attend one of KSU TAB's Region 8 Grant-Writing Office Hours and ask your questions! These informal meetings will allow you to talk through your grant and get guidance from experts...</p>
<p><b>View / Register</b></p> <p><b>Region 7 Office Hours - EPA Brownfield Grants</b></p> <p>TUE, DEC 09 2025, 1:00 - 3:00PM TUE, JAN 13 2026, 1:00 - 3:00PM</p> <p><b>VIRTUAL</b></p> <p>Are you writing an EPA brownfield grant and don't know where to start? Or have you started writing and want to discuss your strategy? Attend one of KSU TAB's Region 7 Grant-Writing Office Hours and ask your questions! These informal meetings will all...</p>	<p><b>View / Register</b></p> <p><b>Region 5 Office Hours - EPA Brownfield Grants</b></p> <p>THU, DEC 11 2025, 1:00 - 3:00PM THU, JAN 08 2026, 9:00 - 11:00AM</p> <p><b>VIRTUAL</b></p> <p>Are you writing an EPA brownfield grant and don't know where to start? Or have you started writing and want to discuss your strategy? Attend one of KSU TAB's Region 5 Grant-Writing Office Hours and ask your questions! These informal meetings will all...</p>

# CCLR Provides MAC Application Guidance + Review!



Help you plan out your application narrative approach



Help you engage stakeholders and partners



Help you navigate data platforms to tell your story



Connect you to grantees that have had success in applying for and managing MARC grants



Provide resources to help you navigate the application process and craft a compelling narrative



**Provide a thorough review of your application including multiple rounds of edits**

# Connect with CCLR!



**Schedule a Meeting**

Visit [www.CCLR.org](http://www.CCLR.org)  
For more information on  
our events & services



**Join our Newsletter  
List**



**Visit our MAC  
Homepage and  
Submit a Draft!**



# We Want to Hear Your Feedback

**Please provide feedback on today's event:**

1. Click this link  
[https://kstate.qualtrics.com/jfe/form/SV\\_bmypfeRFLcSnesK](https://kstate.qualtrics.com/jfe/form/SV_bmypfeRFLcSnesK)
2. Click the link provided in the chat box
3. Scan this QR image from your smartphone







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**Let's Connect!**

Scan to get in touch with a TAB member or to join our mailing list



# Thank You

For joining us today. Please get in touch if you have any questions or comments: email address here.

**ksutab.org**

*This project has been funded wholly or in part by the United States Environmental Protection Agency under assistance agreement (41-84066501) to Kansas State University. The contents of this document do not necessarily reflect the views and policies of the Environmental Protection Agency, nor does the EPA endorse trade names or recommend the use of commercial products mentioned in this document.*



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