



TAB
Technical Assistance
to Brownfields

KANSAS STATE
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Introduction to the Ohio U.S. EPA Brownfields Grant Writing Workshop

THANK YOU for joining us for Day 2 of this virtual workshop. We will get started in a moment.

Technical Notes

If you experience technical difficulties with your connection:



Dial 785.532.0783



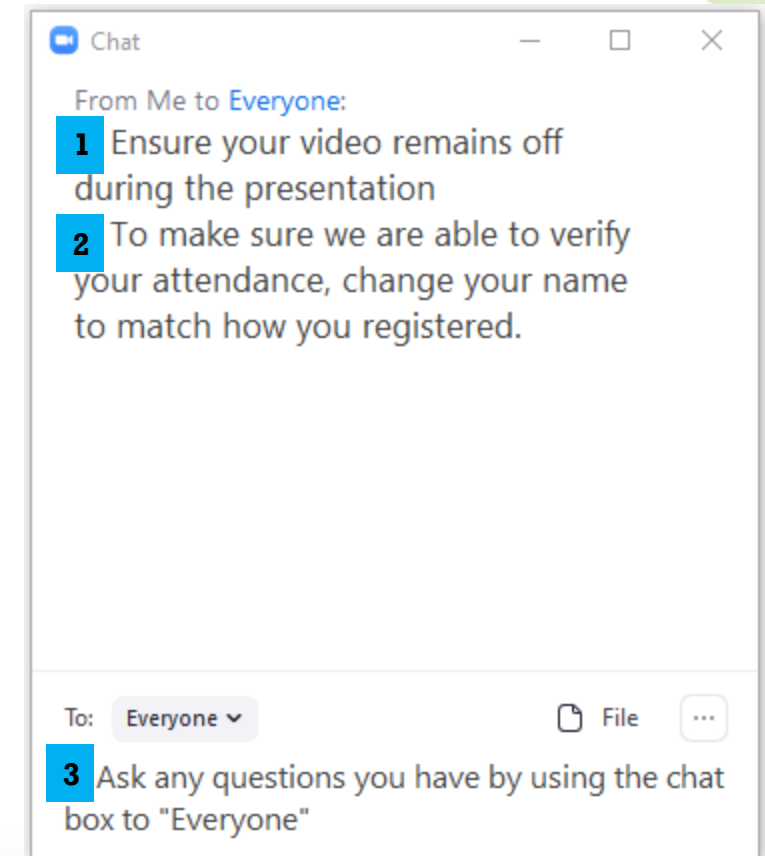
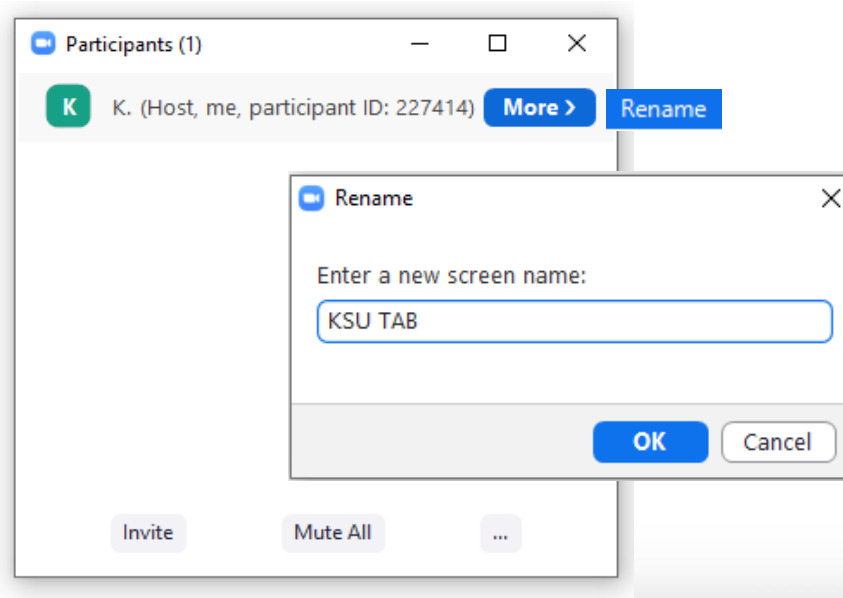
Email chsr@ksu.edu

Additionally, please note:



The presentation is being recorded and will be available on the website. The link has also been placed in the chat box.

Using Zoom – The Basics



Agenda for Tomorrow

Welcome and Introductions

Roxanne Anderson, KSU TAB Regional Director; Richard Murray, OEPA Brownfields Program Coordinator

Helpful Hints, Data Links, and Resources

Beth Grigsby, KSU TAB Assistant Director for Region 5

Panel Presentation – Grant Walk-Through and What to Do/What to Avoid When Preparing a Grant

Application- Part 2: Sections 3 and 4 of the Grant Narrative

Roxanne Anderson, KSU TAB Regional Director; Amy Yersavich, KSU TAB Partner

Panel Members: *Sally Gladwell, Mannik & Smith Group Senior Vice President and Senior Principal; Crystal Lorimor, Executive*

Director of Belmont County CIC; Dan Tjoelker, Ohio EPA Lead Brownfields Coordinator; Vince Adamus, Cuyahoga County Land Bank Environmental Project Manager

Break

Writing a Strong Proposal - Tying it All Together

Amy Yersavich, KSU TAB Partner

Group Exercise: Overview and Breakout Groups Report Out from Group Exercise

Roxanne Anderson, KSU TAB Regional Director

Adjourn

Panel Member



Sally Gladwell

Senior Vice President and Senior Principal

Mannik & Smith Group

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Dan Tjoelker

Lead Brownfield Coordinator
Ohio EPA

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Crystal Lorimor

Executive Director, CIC of
Belmont County

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Vince Adamus

Environmental Project
Manager

Cuyahoga Land Bank

vadamus@cuyahogalandbank.org

- A national program funded by U.S. EPA
- Dedicated TAB services provider for each EPA region & a dedicated TAB services provider for all federally recognized Tribes & Alaska Native villages
- Services provided are **FREE** and tailored to address specific community needs
- Assist communities and tribes with the brownfield assessment, cleanup and redevelopment process
- Planning, environmental and economic development expertise
- Webinars, workshop, e-tools (e.g., BiT, TAB EZ) and online resources
- And much, much more...

KSU – ITEP – ANTHC – Tribal TAB



We Want to Hear Your Feedback

Please provide feedback on today's event:

1. Click this link
https://kstate.qualtrics.com/jfe/form/SV_6u5yK32jCj8lQgS
2. Click the link provided in the chat box
1. Scan this QR image from your smartphone



Overview of Brownfields Funding in Ohio

Richard Murray

Division of Environmental Response and Revitalization



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Setting Expectations

Grant Technical Assistance (TA)

Region 5 Draft Grant TA Reviews Vs. Outcome

OH

4 Winning
4 Did Not Win

IL

2 Winning
7 Did Not Win

MN

1 Winning
1 Did Not Win

MI

2 Winning
4 Did Not Win

IN

2 Winning
2 Did Not Win

WI

4 Winning
9 Did Not Win

Key Takeaway: TA provides critical review to tighten your application but does not guarantee an award.
Final official numbers remain pending.



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Planning for Success



GSV Society Event

When to Conduct Planning?



Champion



Secure a Planner



Prioritize Community Engagement



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What is a brownfield?

- A brownfield is a property that is difficult to develop because **it is** contaminated or **believed to be** contaminated
- A site with low to moderate levels of contamination
- Including hazardous substances, petroleum, asbestos, lead paint, mold, meth-lab contaminants, and mine-scarred lands
- No residential (except apartments of 4+ units)



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Former Mercer Landmark TBA



Former Deluxe Cleaners TBA

Examples of Brownfields in Your Community

- Shopping malls
- Churches, schools
- Apartment buildings
- Gas stations
- Main Street buildings
- Machine shops
- Dry cleaners
- Printing shops
- Paint shops
- Auto repair shops
- Oil/fuel terminals
- Shooting ranges
- Coal yards
- Marinas
- Agricultural suppliers
- Landfills
- Asphalt plants
- Former mining operations
- Manufactured gas plants
- Scrap yards
- Lumber yards
- Hospitals/medical facilities
- Railyards
- Mine-scarred lands
- Tool and die shops
- Industrial/Mfg facilities



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Targeted Brownfield Assessments (TBA)

Free Services

Annually more than \$1.8 M in services provided



Environmental assessments and planning activities



Non-competitive, rolling funds



Application form online



Bridgeport Gas Station TBA



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TBA Eligibility



Proposed Little Africa Food Co-op TBA in
Cleveland, Ohio



**Local governmental or non-profit
entity**



**Cannot be under federal CERCLA
orders or on the NPL**



**Brownfield or residential with
more than four units**



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Ownership and Access

-  Applicant does NOT need to own the property
-  Foreclosure and forfeited properties are eligible
-  Legal access must be provided by the property owner



Eden Park Pump House TBA in Cincinnati, Ohio



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Phase I Assessment



Former Mohawk Paper TBA in Hamilton, Ohio

- Historic Record Review/ Investigation
 - Property Inspection
- Designation of RECs or Identified Areas
- Property Transfers (ASTM/AAI)
- Potential Cleanup (VAP)



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Phase II Assessment

- Direct sampling and analysis of environmental media (soil, ground water, sediment, and vapor intrusion)
- Determination if standards are met or remediation is required
- Focused Sampling – Answer specific questions or concern
- VAP Compliant – to support potential cleanup



Liberty Gas Station TBA in Youngstown, Ohio



Euclid Circle TBA in East Cleveland, Ohio

Asbestos Surveys

- Required if demolition is planned
- Licensed asbestos inspector
- Identifies, samples, and documents asbestos-containing materials
- Includes a Baseline Survey and Pre-Demolition/ Pre-Construction Survey



Timeframes for Services

Phase I Report

3-4 months

Asbestos/Lead Based Paint Surveys

2 months

*Can be completed at the same time as a Phase I

Targeted Sampling / Phase II

2-3 months/site-specific

Remedial Action Plan

2-3 months



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What else does Ohio Brownfields offer?

✓ Free Technical Assistance

- ✓ For Brownfields - strategize/project planning, training, funding for collaboration
- ✓ For VAP – Technical document review, technical/legal issues guidance, pre-NFA document review

✓ Collaboration for a project's next steps



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Department of Development



**Ducky's Snowballs and Ice Cream TBA
in Troy, Ohio**

Building Demolition & Site Revitalization Program

- This April \$7.3 million in grants awarded to help 32 counties in demolition.
- Applications closed - Future status pending

Brownfield Remediation Program

- This May, \$61 million was announced for remediation and assessment projects across 75 counties.
- Applications closed - Future status pending



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JobsOhio Revitalization Program **Loan and Grant Fund**

Designed to support the acceleration of redeveloping sites in Ohio

Phase II Assessment Grants

\$200,000 per approved project, provided on a reimbursement basis

Revitalization Loans

Typically, \$500,000-\$5 million and between 20% and 75% of eligible costs

Revitalization Grants

Typically, up to \$1 million and coupled with revitalization loans

JobsOhio Vibrant Communities Program

The primary focus is on generating reinvestment in eligible distressed communities that have experienced chronic disinvestment

Eligible Projects

Typically, in downtowns or a similar commercial district

Eligible Applicants

Municipalities with populations under 75,000 and poverty rates at or above the state average

Funding

Typically, does not exceed \$1 million per project and is limited to 50% of eligible costs

Ohio Water Development Authority

Onsite Stormwater Loan Program

- \$5,000,000 max
- Local government agencies must own the property
- Eligible costs can include:
 - Construction of onsite stormwater controls:

OWDA Questions? Phone: 614.466.5822

Email: dgill@owda.org

Permeable Pavers



Green Roofs



Other Funding Resources

- Rural Community Assistance Program | Great Lakes Community Action Partnership is a nonprofit organization that provides TA to help communities address their drinking water, wastewater and community development needs.
- Small Communities Environmental Infrastructure Group | Great Lakes Community Action Partnership designed to help small communities in meeting their environmental infrastructure needs.
- Community Development Block Grant Program | U.S. Department of Housing and Urban Development provides annual grants to states, cities, and counties to develop viable urban communities.
- Grants and Opportunities - Appalachian Regional Commission partnership that works with the people of Appalachia to create opportunities for self-sustaining economic development and improved quality of life.



Stay informed! We are here to help.

1. [Ohio Brownfields Page](#)
2. [Ohio EPA Training and Outreach](#)
3. [FAQs about U.S. EPA Grants](#)



Sign up for Updates!



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Helpful Hints and Resources

Beth Grigsby - KSU TAB, Assistant Regional Director

Helpful Hint #1

MAKE SURE YOU MEET THRESHOLD CRITERIA WHETHER YOU AND/OR YOUR PROJECT/SITES ARE ELIGIBLE

ASK EPA IF YOU HAVE QUESTIONS ABOUT YOUR ELIGIBILITY OR THE ELIGIBILITY OF A PROJECT OR SITE.



Helpful Hint #2- Specific to Cleanup Grants

Check out the FY26 Brownfields Grant for Threshold Criteria Now!

<https://grants.gov/search-results-detail/360901>

20% of Cleanup Grants Submitted in last year's round *Failed Threshold*

- Applicant did not provide a response to the threshold criteria or information was missing from the response
- Applicant failed to establish Bona Fide Prospective Purchaser liability protection requirements
- Applicant is an ineligible entity type
- Applicant didn't meet community notification requirement
- Applicant didn't own the site
- Applicant missing state/Tribal site characterization letter



All EPA
Brownfield
Grants: You
can ask EPA
questions
about
Threshold
anytime
(even after
guidelines
are
published)!

Helpful Hint #3

Take the Lead in Communicating Your Project's Excitement, Vision and Progress to Your State:

Establish relationships early w/ your State (or Tribal Authority)

States and Tribal Authorities may have great intel about:

Priority Sites-Past enforcement actions, environmental conditions of the site, releases from the site, environmental restrictions (can affect redevelopment) for your priority sites

Your Target Area –

Superfund sites, Regulated sites in the area, Leaking underground storage tanks in the area, State cleanup sites, Sites with environmental restrictions, impaired streams/waters



Helpful Hint #4

Consider your Staff Capacity to Implement the Grant (*performance and financial reporting are allowable programmatic costs that **are not subject** to the 5% administration limitation*)

- Compliance with Cooperative Agreement Terms
- Planning Community Engagement
- Time to Identify and Prioritize Sites
- Site Access Agreements/Discussions with Property Owners
- Oversight of Contractor Activities
- Coordinating Project Planning



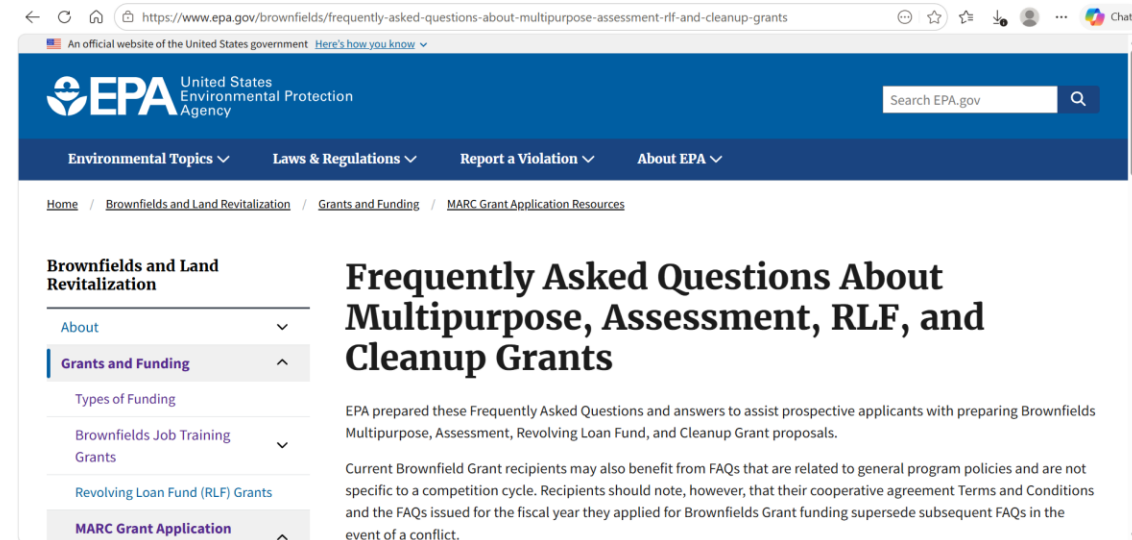
Categories (Direct costs)	Project Tasks 1-4 over 4-year project period				Totals
	Programmatic	Engagement	Assessment	Planning	
Personnel	\$ 00.00	\$ 00.00	\$ 00.00	\$ 00.00	\$ 00.00
Fringe					
Travel	\$10,000				\$10,000
Supplies					
Contractual	\$20,000	\$20,000	\$300,000	\$150,000	\$490,000
Other					
Total direct	\$30,000	\$20,000	\$300,000	\$150,000	\$500,000
Indirect costs					
Total Budget	\$30,000	\$20,000	\$300,000	\$150,000	\$500,000

Helpful Hint #5

Check out the Frequently Asked Questions About Multipurpose, Assessment, RLF, and Cleanup Grants!

Multiple Topics:

- Changes to the Guidelines
- Information on Submitting the Application
- Consultant Services
- Applicant Eligibility
- Use of Grant Funds
- Site Eligibility
- Property Specific Determinations
- Administrative Costs
- Petroleum Brownfield Sites
- FAQs specific to each Grant Type



Frequently Asked Questions (FAQs)

Your most
valuable
resource for
EPA
Brownfields
Grants...
other than
the
guidelines



A. CHANGES TO THE GUIDELINES

- A. 1. What changes are being implemented in the FY26 Multipurpose, Assessment, Revolving Loan Fund, and Cleanup (MARC) Grant competition season?

C. GENERAL INFORMATION

- C.13 For the purposes of the Community Need criterion for Brownfield Grants, what are examples of health, welfare, environmental, and other demographic information I could provide about my community? *Where do I find demographic information about my community?*

G. USE OF GRANT FUNDS

- G. 11. What grant activities *cannot be paid* for with Brownfield Grant funds?
G. 12. What are other examples of ineligible uses of Brownfield Grant funds?
G. 14. Can I use grant funds for demolition activities?
G. 17. Can grant funds be used to cover stipends for people to attend a community meeting?

J. ASSESSMENT GRANTS

- J. 1. What are examples of eligible tasks and activities under Assessment Grants?
J. 4. Is there a limit on how much Assessment Grant funding can be used at one site?

S. BROWNFIELDS, PUBLIC HEALTH, EXTREME WEATHER, AND NATURAL DISASTERS

- S.6. What potential extreme weather and natural disaster risks can impact a community? Where can I find information about extreme weather and natural disaster risks my community may be facing?



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The TAB EZ E-tool for EPA Brownfields Grants: *Getting Started with the Basics*

Beth Grigsby - KSU TAB, Assistant Regional Director

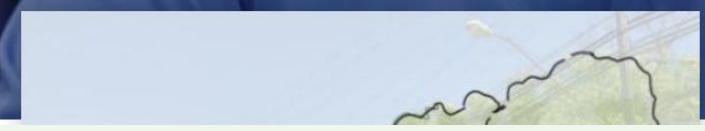


Production

Got a Brownfield? We Can Help!

We equip communities with the tools and resources needed to stimulate economic and community revitalization through web-based E-Tools, educational events and one-on-one technical assistance.

[Learn More](#) [See Events](#)



TAB EZ

<https://www.ksutab.org/e-tools/tab-ez>

TAB EZ

This free online tool helps streamline and simplify the grant writing process when applying for EPA Brownfields Multipurpose, Assessment, Revolving Loan Fund, and Cleanup (MARC) grants.

Get Started Now

1 Accessing

Create an account and log in to access completed and in-process grant templates or to create a new application. TAB EZ is free, secure, and user-friendly. Once logged in, click on 'Create New Grant Application' above or 'Get Started Now' below.

2 Template Configuration

You will be guided through a grant configuration process that generates a template appropriate for your application type: EPA Brownfields Multipurpose, Community-wide Assessment, Coalition Assessment, Community-Wide Assessment for States and Tribes, Revolving Loan Fund (RLF), and Cleanup grants (MARC).

3 Content Sections

The TAB EZ framework creates templates following the EPA grant guidelines. Section links on the left-hand side of the template will guide you through each grant section's criteria. Be sure to complete content for each section and save

Quick Links to MARC Grant Guidelines, FAQs and Submission Checklist

Quick Links

TAB EZ Tutorial (coming soon)

TAB EZ Instructional Video (coming soon)

[EPA MARC Grant Guidelines](#)

[EPA MARC Grant FAQs](#)

[Grants.gov Submission Checklist](#)

[Brownfields Grant Research Links](#)

[Sample Grant Applications](#)

Brownfields Grant Research Links: Links to a document with resources for identifying data to support your grant application

Sample Grant Applications: Links to the [KSU TAB Resources](#) page. Filter under "Tag" by selecting *Samples Successful Grant Applications*.

****You do not have to sign in to view Resources****



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Brownfields Grant Research Links

Guidance Document

Demographic Information

- Census links, Poverty Statistics

Health and Welfare of the Community

- CDC: PLACES – Local Data for Better Health, FBI Crime Data Explorer, Office of Minority Health

Environmental Information for Targeted Area and Priority Sites

- Public Environmental Data Partners – Screening Tool

Community Need and Economic Information

- Distressed Community Index, BLS – Unemployment Statistics

Alignment with Sustainability and Resiliency

- FEMA Resilience Analysis and Planning Tool, US Climate Vulnerability Index



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Brownfields Grant Research Links

Guidance Document

HEALTH AND WELFARE OF THE COMMUNITY:

- CDC: PLACES – Local Data for Better Health-
<https://www.cdc.gov/places/index.html>
- Provides interactive maps for model-based estimates of 40 chronic disease and other health-related measures and 9 non-medical factor measures from ACS at county, place, census tract, and ZCTA levels.

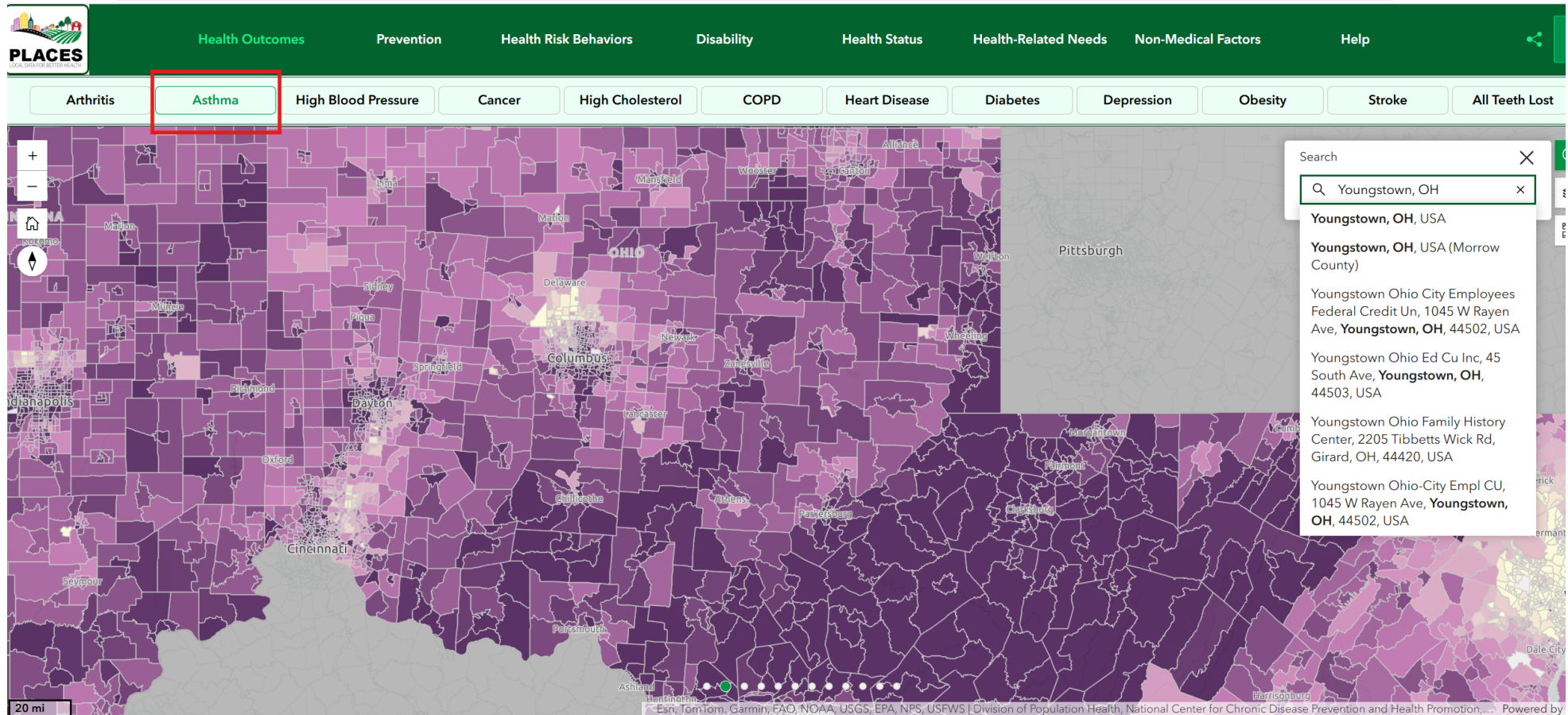


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Brownfields Grant Research Links

Guidance Document

https://experience.arcgis.com/experience/22c7182a162d45788dd52a2362f8ed65



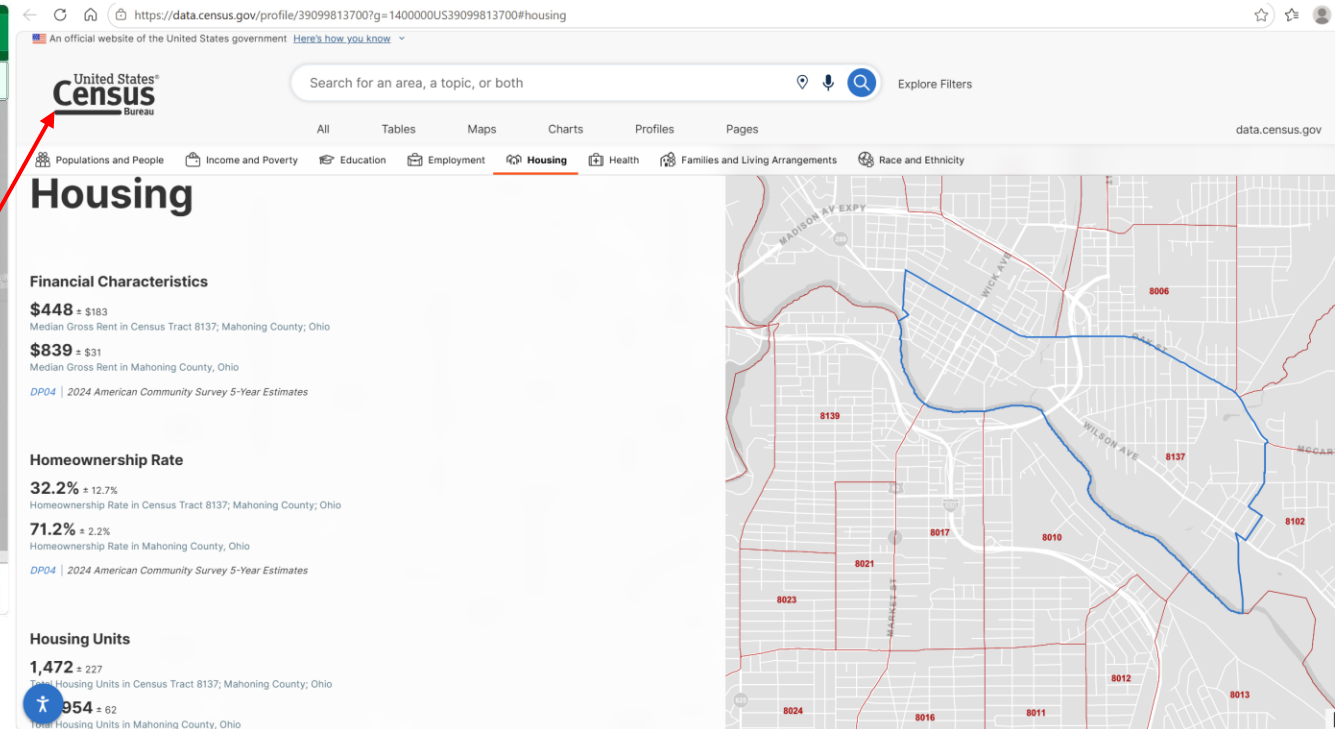
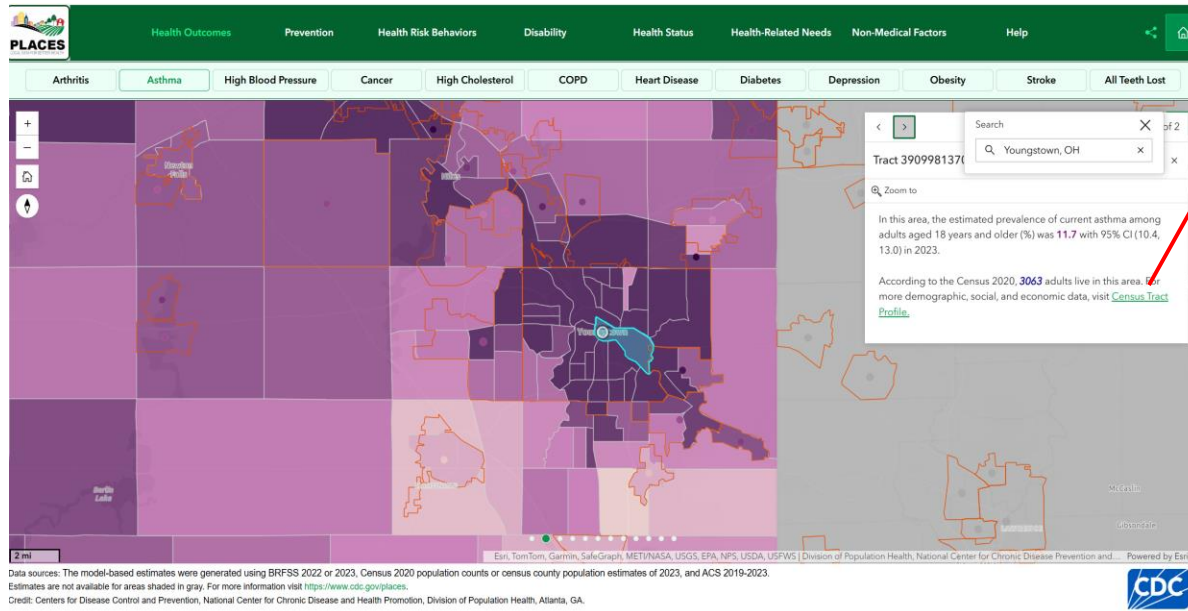
<https://www.cdc.gov/places/index.html>



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Guidance Document



1. See prevalence of current asthma
2. Select Census Tract
3. Census Tract information is compared to County

<https://www.cdc.gov/places/index.html>



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Guidance Document

ENVIRONMENTAL INFORMATION FOR TARGETED AREA AND PRIORITY SITES:

Public Environmental Data Partners-Screening Tool

<https://pedp-ejscreen.azurewebsites.net/>

- Obtain location-specific data on factors including Environmental Burden Indicators,
- Socioeconomic Indicators, Health Disparities, and Critical Service Gaps.*

This is an unofficial copy of EJScreen hosted by the Public Environmental Data Partners. We recommend using this as a starting point, but then going to the original source of data and citing the original source.



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← ↻ 🏠 📄 https://pedp-ejscreen.azurewebsites.net

EJScreen Environmental Justice Screening and Mapping Tool (Version 3.2022.1) [Share data feedback](#) | [Mobile](#) | [Glossary](#) | [Help](#)

This is an unofficial copy of EJScreen hosted by the [Public Environmental Data Partners](#). Some links and text may incorrectly suggest that this site is affiliated with the US Government.

🗺️ 📍 📄 ✂️

Select a location to access reports **Clear**

- 📍 Drop a Pin
- 📐 Draw an Area
- 📏 Add a Path
- 🏠 Select an Area**
 - Select Blockgroup**
 - Select Tract
 - Search by Blockgroup or Tract
 - Select County

Youngstown, OH

- Youngstown, OH, USA
- Youngstown, OH, USA (Mahoning County)
- Youngstown Ohio Ed Cu Inc, 45 South Ave, Youngstown, OH, 44503, USA
- C3 Youngstown Oh, 120 E Woodland Ave, Youngstown, OH, 44502, USA
- Youngstown Ohio-City Empl CU, 1045 W Rayen Ave, Youngstown, OH, 44502, USA

Youngstown

Help improve the tool

Mahoning County, Esri, HERE, Garmin, GeoTechnologies, Inc., USGS, EPA | Esri, HERE

Powered by Esri

<https://pedp-ejscreen.azurewebsites.net/>



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Brownfields Grant Research Links

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[Share data feedback](#) | [Mobile](#) | [Glossary](#) | [Help](#)

Select a location to access reports **Clear**

Drop a Pin

Draw an Area

Add a Path

Select an Area

Select Blockgroup

Select Tract

Search by Blockgroup or Tract

Select County

EJScreen Reports and Charts

Name:

[EJScreen Community Report](#)

[Add to Multisite list](#)

[Delete this site](#)

Youngstown, OH

Youngstown, OH, USA

Youngstown, OH, USA (Mahoning County)

Youngstown Ohio Ed Cu Inc, 45 South Ave, Youngstown, OH, 44503, USA

C3 Youngstown Oh, 120 E Woodland Ave, Youngstown, OH, 44502, USA

Youngstown Ohio-City Empl CU, 1045 W Rayen Ave, Youngstown, OH, 44502, USA

+

-

Help improve the tool

<https://pedp-ejscreen.azurewebsites.net/>

EJSCREEN Community Report

This report summarizes environmental and residential population information for user-defined areas, and combines that data into indexes.



blockgroup 390998137004

Residents within this specified blockgroup
(Site 1, FIPS 390998137004)
Area in Square Miles: 0.49
Population: 988

Environmental and Residential Population Indicators

	VALUE	STATE AVERAGE	PERCENTILE IN STATE	USA AVERAGE	PERCENTILE IN USA	RATIO TO US AVG	RATIO TO STATE AVG
POLLUTION AND SOURCES							
Particulate Matter (PM 2.5 in ug/m3)	7.83	8.17	32	8.45	38	0.9	1.0
Ozone (ppb)	61.8	63.3	30	61.8	57	1.0	1.0
Nitrogen Dioxide (NO2)	13.8	8.5	97	7.8	93	1.8	1.6
Diesel Particulate Matter (ug/m3)	0.155	0.177	43	0.191	49	0.8	0.9
Toxic Releases to Air	1,200	10,000	22	4,600	63	0.3	0.1
Traffic Proximity and Volume (daily traffic count/distance to road)	1,200,000	960,000	65	1,700,000	58	0.7	1.2
Lead Paint Indicator (% pre-1960s housing)	74.04%	0.44	79	0.3	88	2.5	1.7
Superfund Proximity (site count/km distance)	0.00	0.14	0	0.39	0	0.0	0.0
RMP Proximity (facility count/km distance)	0.26	0.70	41	0.57	49	0.5	0.4
Hazardous Waste Proximity (facility count/km distance)	0.8	2.3	38	3.5	41	0.2	0.3
Underground Storage Tanks (UST) indicator	8.7	2.8	91	3.6	87	2.4	3.1
Wastewater Discharge Indicator (toxicity-weighted concentration/distance)	550	2,500	66	700,000	69	0.0	0.2
Drinking Water Non-Compliance	0.0	0.77	0	2.2	0	0.0	0.0
RESIDENTIAL POPULATION INDICATORS							
Demographic Index USA	2.99	1.20	95	1.34	95	2.2	2.6
Supplemental Demographic Index USA	3.34	1.46	97	1.64	98	2.0	2.1
% Low Income	84%	33%	97	30%	98	2.8	2.6
% in limited English-speaking Households	0%	1%	0	5%	0	0.0	0.0
% Unemployed (among civilian labor force)	17%	6%	92	6%	93	3.0	3.0
% with Less Than High School Education	17%	9%	83	11%	77	1.5	1.8
% under Age 5	0%	5%	0	5%	0	0.0	0.0
% over Age 64	18%	18%	56	18%	59	1.0	1.0
% People of Color	64%	24%	88	40%	74	1.6	2.7

EJ Indexes

The summary and supplemental EJ indexes are a combination of environmental and residential population information.

For each of the environmental indicators, there is an EJ Index and a Supplemental EJ Index.

The indexes for a selected area are compared to those for all other locations in the state or nation.

	PERCENTILE IN STATE	PERCENTILE IN USA
EJ INDEXES		
Particulate Matter Summary Index	77	77
Ozone Summary Index	77	90
Nitrogen Dioxide (NO2) Summary Index	98	98
Diesel Particulate Matter Summary Index	81	83
Toxic Releases to Air Summary Index	67	92
Traffic Proximity and Volume Summary Index	90	88
Lead Paint Summary Index	96	98
Superfund Proximity Summary Index	0	0
RMP Proximity Summary Index	82	84
Hazardous Waste Proximity Summary Index	79	78
Underground Storage Tanks Summary Index	97	97
Wastewater Discharge Summary Index	93	94
Drinking Water Non-Compliance Summary Index	0	0
SUPPLEMENTAL EJ INDEXES		
Particulate Matter Supplemental Summary Index	72	79
Ozone Supplemental Summary Index	72	94
Nitrogen Dioxide (NO2) Supplemental Summary Index	99	99
Diesel Particulate Matter Supplemental Summary Index	82	88
Toxic Releases to Air Supplemental Summary Index	58	95
Traffic Proximity and Volume Supplemental Summary Index	93	93
Lead Paint Supplemental Summary Index	97	99
Superfund Proximity Supplemental Summary Index	0	0
RMP Proximity Supplemental Summary Index	79	86
Hazardous Waste Proximity Supplemental Summary Index	77	82
Underground Storage Tanks Supplemental Summary Index	98	99
Wastewater Discharge Supplemental Summary Index	94	96

<https://pedp-ejscreen.azurewebsites.net/>

ADDITIONAL INFORMATION	VALUE	RATIO TO US AVG	RATIO TO STATE AVG
BREAKDOWN BY POPULATION GROUP			
% Hispanic or Latino	7%	0.4	1.7
% Black or African American (non-Hispanic, single race)	54%	4.4	4
% Asian (non-Hispanic, single race)	0%	0	0
% American Indian and Alaska Native (non-Hispanic, single race)	0%	0	0
% Native Hawaiian and Other Pacific Islander (non-Hispanic, single race)	0%	0	0
% Other race (non-Hispanic, single race)	0%	0	0
% Two or more races (non-Hispanic)	3%	0.7	0.7
% White (non-Hispanic, single race)	36%	0.6	0.5
LANGUAGE SPOKEN AT HOME			
% speaking non-English languages at home	26%	1.3	3.8
% speaking Other Indo-European at home	2%	0.4	0.6
% speaking Asian and Pacific Island languages at home	0%	0	0
% speaking Arabic, Other, and unspecified languages at home	0%	0	0
% speaking English at home	1	0.9	0.8
% speaking Spanish at home	25%	1.9	9.9
% speaking French at home	0	0	0
% speaking Russian, Polish or Other Slavic at home	0	0	0
% speaking Chinese (including Mandarin, Cantonese) at home	0	0	0
% speaking Korean at home	0	0	0
% speaking Other Indo-European languages at home	0	0	0
% speaking Vietnamese at home	0	0	0
% speaking Other Asian and Pacific Island languages at home	0	0	0
% speaking Arabic at home	0	0	0
% speaking German or other West Germanic languages at home	0	3.2	1.9
% speaking Tagalog (including Filipino) at home	0	0	0
% speaking Other and unspecified languages at home	0	0	0
LANGUAGE IN LIMITED ENGLISH SPEAKING HOUSEHOLDS			

ADDITIONAL INFORMATION	VALUE	RATIO TO US AVG	RATIO TO STATE AVG
% speaking Spanish (as % of limited English households)	N/A	NA	NA
% speaking Other Indo-European languages (as % of limited English households)	N/A	NA	NA
% speaking Asian-Pacific Island languages (as % of limited English households)	N/A	NA	NA
% speaking Other languages (as % of limited English households)	N/A	NA	NA
BREAKDOWN BY SEX			
% Males	66%	1.3	1.4
% Females	34%	0.7	0.7
HEALTH			
% with Disabilities	38%	2.8	2.5
% with Low Life Expectancy	28%	1.4	1.3
% with Heart Diseases	9	1.6	1.4
% of Adults with Asthma	12.00	1.2	1.1
% of Adults with Cancer (excluding skin cancer)	5.60	0.9	0.8
AGE			
% under Age 5	0%	0	0
% under age 18	0%	0	0
% over Age 64	18%	1	1
COMMUNITY			
Occupied Housing Units	499	NA	NA
Per Capita Income	12,688	NA	NA
% Owner-occupied housing units	0%	0	0
POVERTY			
% Households below Poverty Level	74%	5.5	5.1
FEATURES AND LOCATION INFORMATION			
Number of Sites Nearby (total unique)	1	NA	NA
Distance to Closest Site for Avg Person	0.0	NA	NA
Number of Sites Nearby (avg)	1.0	NA	NA
Number of Sites Nearby (max)	1	NA	NA
Distance to Closest Site	0.0	NA	NA
Count of National Priority List Superfund sites	0	NA	NA
Count of Treatment Storage Disposal Facilities (TSDF)	0	NA	NA
Number of Air Pollution Facilities	1	NA	NA
Number of Toxic Release Facilities	0	NA	NA
Number of Water Discharge Facilities	0	NA	NA
Number of Brownfields	5	NA	NA
Number of Schools	4	NA	NA

ADDITIONAL INFORMATION	VALUE	RATIO TO US AVG	RATIO TO STATE AVG
Number of Worship Places	14	NA	NA
Number of Hospitals	0	NA	NA
Flag for Overlapping with Tribes	0	NA	NA
Flag for Overlapping with Impaired Waters	1	NA	NA
Flag for Overlapping with Non-Attainment Areas	1	NA	NA
Flag for Overlapping with CEJST Disadvantaged Communities	1	NA	NA
Flag for Overlapping with EPA IRA Disadvantaged Communities	1	NA	NA
CLIMATE			
Estimated Fire Risk in 30 Years	0%	0	0
Estimated Flood Risk in 30 Years	0%	0	2.4
CRITICAL SERVICES			
Flag for Overlapping with Housing Burden Communities	1	NA	NA
Flag for Overlapping with Food Desert Areas	1	NA	NA
% Households without Broadband Internet	55%	4.3	4.2
% People without Health Insurance	5%	0.5	0.7
Flag for Overlapping with Transportation Disadvantaged Communities	1	NA	NA
OTHER			
Total Population	988	NA	NA
Non-POC resident count	354	NA	NA
Count of Population Age 25 up	851	NA	NA
Count of Households	499	NA	NA
Population 16 years and over	988	NA	NA
Civilian labor force	165	NA	NA
Count of Housing Units Built Pre 1960	425	NA	NA
Built housing units count (denominator for % pre 1960)	574	NA	NA
Count of Population for whom Poverty Status is Determined	601	NA	NA
Count of Households in B28002 Internet Subscription Universe	499	NA	NA



Brownfields Grant Research Links

Guidance Document

EJSCREEN Community Report

This report summarizes environmental and residential population information for user-defined areas, and combines that data into indexes.



blockgroup 390998137004

Residents within this specified blockgroup
(Site 1, FIPS 390998137004)
Area in Square Miles: 0.49
Population: 988

Environmental and Residential Population Indicators

	VALUE	STATE AVERAGE	PERCENTILE IN STATE	USA AVERAGE	PERCENTILE IN USA	RATIO TO US AVG	RATIO TO STATE AVG
POLLUTION AND SOURCES							
Particulate Matter (PM 2.5 in ug/m3)	7.83	8.17	32	8.45	38	0.9	1.0
Ozone (ppb)	61.8	63.3	30	61.8	57	1.0	1.0
Nitrogen Dioxide (NO2)	13.8	8.5	97	7.8	93	1.8	1.6
Diesel Particulate Matter (ug/m3)	0.155	0.177	43	0.191	49	0.8	0.9
Toxic Releases to Air	1,200	10,000	22	4,600	63	0.3	0.1
Traffic Proximity and Volume (daily traffic count/distance to road)	1,200,000	960,000	65	1,700,000	58	0.7	1.2
Lead Paint Indicator (% pre-1960s housing)	74.04%	0.44	79	0.3	88	2.5	1.7
Superfund Proximity (site count/km distance)	0.00	0.14	0	0.39	0	0.0	0.0
RMP Proximity (facility count/km distance)	0.26	0.70	41	0.57	49	0.5	0.4
Hazardous Waste Proximity (facility count/km distance)	0.8	2.3	38	3.5	41	0.2	0.3
Underground Storage Tanks (UST) indicator	8.7	2.8	91	3.6	87	2.4	3.1
Wastewater Discharge Indicator (toxicity-weighted concentration/distance)	550	2,500	66	700,000	69	0.0	0.2
Drinking Water Non-Compliance	0.0	0.77	0	2.2	0	0.0	0.0
RESIDENTIAL POPULATION INDICATORS							
Demographic Index USA	2.99	1.20	95	1.34	95	2.2	2.6
Supplemental Demographic Index USA	3.34	1.46	97	1.64	98	2.0	2.1
% Low Income	84%	33%	97	30%	98	2.8	2.6
% in limited English-speaking Households	0%	1%	0	5%	0	0.0	0.0
% Unemployed (among civilian labor force)	17%	6%	92	6%	93	3.0	3.0
% with Less Than High School Education	17%	9%	83	11%	77	1.5	1.8
% under Age 5	0%	5%	0	5%	0	0.0	0.0
% over Age 64	18%	18%	56	18%	59	1.0	1.0
% People of Color	64%	24%	88	40%	74	1.6	2.7

EJ Indexes

The summary and supplemental EJ indexes are a combination of environmental and residential population information.

For each of the environmental indicators, there is an EJ Index and a Supplemental EJ Index.

The indexes for a selected area are compared to those for all other locations in the state or nation.

	PERCENTILE IN STATE	PERCENTILE IN USA
EJ INDEXES		
Particulate Matter Summary Index	77	77
Ozone Summary Index	77	90
Nitrogen Dioxide (NO2) Summary Index	98	98
Diesel Particulate Matter Summary Index	81	83
Toxic Releases to Air Summary Index	67	92
Traffic Proximity and Volume Summary Index	90	88
Lead Paint Summary Index	96	98
Superfund Proximity Summary Index	0	0
RMP Proximity Summary Index	82	84
Hazardous Waste Proximity Summary Index	79	78
Underground Storage Tanks Summary Index	97	97
Wastewater Discharge Summary Index	93	94
Drinking Water Non-Compliance Summary Index	0	0

SUPPLEMENTAL EJ INDEXES

Particulate Matter Supplemental Summary Index	72	79
---	----	----

<https://pedp-ejscr>

Getting Started with TAB EZ



E-Tools

[About TAB EZ](#)

[My Grant Applications](#)

[TAB EZ Resources](#)

[Contact](#)

[Resources](#)

[Logout](#)

Tab EZ

Create New Grant Application

[View](#)

[Certificate](#)

1 Accessing Tab EZ

Create an account and log in to access completed and in-process grant templates or to create a new application. TAB EZ is free, secure, and user-friendly.

2 Template Configuration

You will be guided through a grant configuration process that generates a template appropriate for your application type: EPA Brownfields Multipurpose Assessment Revolving Loan Fund (RLF) Cleanup (MARC)

3 Content Sections

Within the template, use the section links on the left-hand side of the screen to complete content, section by section. The TAB EZ framework follows EPA grant guidelines. Save work to continue later Request review from other approved contributors View past versions *Some content may be auto-populated for convenience and ease of editing. Be sure to review all sections for accuracy.

Select "Create New Grant Application" to get started with your proposal

Getting Started with TAB EZ

The screenshot shows the TAB EZ interface. At the top left is the TAB logo (Technical Assistance to Brownfields) and the text 'E-Tool'. Below this is a purple banner with 'Tab EZ' and a yellow button 'Create New Grant Application'. To the right is a 'Logout' button. On the left side, there are three numbered steps: 1. Access, 2. Template, and 3. Content. The central focus is a 'Create Application' pop-up form with a red border. The form has sections for 'Grant Details' (Title, Application Notes), 'Grant Type' (with radio button options), and 'Sharing Preferences' (with a text input for email addresses). At the bottom of the form are 'Cancel' and 'Create Application' buttons. A red callout box on the right contains text explaining the form fields and the 'Create Application' button. Red arrows point from the callout text to the 'Grant Application Title' field, the 'Grant Type' section, and the 'Create Application' button.

Tab EZ
Create New Grant Application

1 Access
Create an account and log in to access the system. The system is free, secure, and user-friendly.

2 Template
You will be guided through a grant application template. The TAB EZ framework follows EPA grant requirements. EPA Brownfields Multipurpose Assessment Grant template.

3 Content
Within the template, use the sections to enter your content. The TAB EZ framework follows EPA grant requirements. EPA Brownfields Multipurpose Assessment Grant template. View past versions *See the instructions for review all sections for accuracy.

Create Application

Grant Details
Title *
Grant Application Title
Application Notes

Grant Type
☐ Cleanup Grant
☐ Coalition Assessment Grant
☐ Community-Wide Assessment for States and Tribes Grants
☐ Community-Wide Assessment Grant
☐ Multipurpose Grant
☐ Revolving Loan Fund

Sharing Preferences
Add comma-separated list of email to share.

Cancel **Create Application**

You'll receive this pop-up. Choose a title for your grant and then select the type of grant application you want to write. You can also add users to your application now if you wish. Then hit "Create Application"

Setting up the Grant Application

Create New Grant Application

Cleanup Grant

Sample Cleanup Grant 1

0% Configuration

0% B. Application Information Sheet

0% C. Narrative Criteria

0% Threshold Criteria for Cleanup Grants

0% TAB Review

0% Helpful Hints

✓ Application updated successfully.

Configuration

Your selections below will create an appropriate Cleanup Grant application template for editing and in some cases will auto-populate text in corresponding sections. You may change your selections at any time. However, please be advised, any content created within a template section that has been changed, will be deleted or altered with only the most recent edits being saved. If you do not want to lose any content, it is recommended a new application be created with a new configuration.

Entities applying for an FY26 Cleanup Grant may not apply for an FY26 Multipurpose Grant.

Funding Amount Requested *

What type of contamination will be addressed with the grant funding?

- None -

Please select one of the eligible entities that describes your organization. *

site(s) that meet the eligibility criteria, please add them here.

< > 📄

Once you've created your grant, you can start drafting! Use the navigation bar on the left to toggle between grant sections. Note that there are three primary sections that you need to address: the application information sheet (basic information about your community and project), the narrative (the bulk of your grant application) and the threshold criteria (used to determine if you qualify for a grant). Make sure you answer ALL questions in ALL sections of the grant.

Setting up the Grant Application

Reminder: Existing grant applications on the former TAB EZ platform (<https://etools.ksutab.org/tools/tabez>) will be available until 1 February 2026. Users must export applications to Word prior to 1 February 2026 to avoid losing any content. Migration between the old version and new version will not occur automatically.

Create New Grant Application

Cleanup Grant

Sample Cleanup Grant 1

0% Configuration

0% B. Application Information Sheet >

0% C. Narrative Criteria >

0% Threshold Criteria for Cleanup Grants >

0% TAB Review

0% Helpful Hints

✓ Application created successfully. You can now fill out the application details.

Configuration

Your selections below will create an appropriate Cleanup Grant application template for editing and in some cases will auto-populate text in corresponding sections. You may change your selections at any time. However, please be advised, any content created within a template section that is deleted or altered with only the most recent edits being saved. If you do not want to lose any content, it is recommended a new configuration.

Entities applying for an FY26 Cleanup Grant may not apply for an FY26 Multipurpose Grant.

Funding Amount Requested *

What type of contamination will be addressed with the grant funding?

- None -

Please select one of the eligible entities that describes your organization. *

- Select -

Multipurpose Grant Recipient Status (Select One) *

- Select -

Input the requested funding amount and answer the questions below.

Note: This page, as well as content within the left navigation bar may differ depending on the type of grant application you selected.

Follow the Prompts in the Menu

The screenshot displays the 'Sample Cleanup Grant 1' interface. At the top, a purple header bar contains a yellow button labeled 'Create New Grant Application'. Below this, a green notification bar states 'Application updated successfully.' with a close icon. The main content area is divided into a left sidebar and a right panel. The sidebar, titled 'Cleanup Grant', shows a progress bar at 0% and a list of sections under 'C. Narrative Criteria'. A red arrow points from the 'C.1.b Description of the Proposed Brownfield Site(s)' item in the sidebar to the main content area. The main content area displays the 'C. Narrative Criteria' section, which includes instructions on how the narrative will be evaluated and scored, a page limit of 10 single-spaced pages, and a list of sub-criteria (C.1.a through C.1.h) each with a 'Draft' button. A red box highlights a text overlay on the right side of the page.

Create New Grant Application

Cleanup Grant

Sample Cleanup Grant 1

0% C. Narrative Criteria

C.1 Project Area Description and Plans for Revitalization

Target Area and Brownfields

C.1.a Overview of Brownfield Challenges and Description of Target Area Draft

C.1.b Description of the Proposed Brownfield Site(s) Draft

Revitalization of the Target Area

C.1.c Reuse Strategy and Alignment with Revitalization Plans Draft

C.1.d Outcomes and Benefits of Reuse Strategy Draft

Strategy for Leveraging Resources

C.1.e Resources Needed for Site Characterization Draft

C.1.f Resources Needed for Site Remediation Draft

C.1.g Resources Needed for Site Reuse Draft

C.1.h Use of Existing Infrastructure Draft

C. Narrative Criteria

If your application passes the threshold criteria eligibility review, your responses to the ranking criteria will be evaluated and scored by national evaluation panels. Your application may be assigned up to **175 points**.

The Narrative (including citations) shall not exceed 10 single-spaced pages. Pages submitted over the page limit will not be evaluated.

The Narrative must provide clear, concise, and factual responses to all narrative criteria and sub-criteria below, with sufficient detail to allow for an evaluation of the application's merits. **A response to a criterion/sub-criterion that is included in a different section of the Narrative may not be scored as favorably.** If a criterion does not apply, clearly state this. **Any criterion left unanswered may result in zero points given for that criterion.** Responses should include the criteria number and title but need not restate the entire text of the criteria.

If selected for funding, the information in your Narrative will be incorporated into the workplan, subject to any adjustments to clarify issues with carrying out the project's scope of work made during the post-selection negotiation. Applicants should carefully consider and accurately respond to the criteria, including the use of sample format tables that applicants may use to present data. EPA may not permit materialize during the period of performance. EPA may not permit materialize during the period of performance.

This section includes sample format tables that applicants may use to present data. EPA may not permit materialize during the period of performance.

If you are applying for multiple sites, your narrative criteria responses should be submitted for each site.

Open

^ C.1 Project Area Description and Plans for Revitalization

▶ Helpful Hints

Follow the outline on the left side of the page to complete your application.

Each time you select a section, TAB EZ will provide:

- Narrative Criteria set by EPA for that specific section
- Evaluation Criteria and points to be earned
- Helpful Hints for that specific section

Helpful Hints

By hitting the drop-down arrow on the Helpful Hints button, you will be able to see tips and tricks for completing that section of your grant application

Cleanup Grant

0%

Configuration

0%

B. Application Information Sheet

>

0%

C. Narrative Criteria

▼

C.1 Project Area Description and Plans for Revitalization

Target Area and Brownfields

C.1.a Overview of Brownfield Challenges and Description of Target Area

Craft

C.1.b Description of the Proposed Brownfield Site(s)

Draft

Revitalization of the Target Area

C.1.c Reuse Strategy and Alignment with Revitalization Plans

Draft

C.1.d Outcomes and Benefits of Reuse Strategy

Draft

Strategy for Leveraging Resources

C.1.e Resources Needed for Site Characterization

Draft

C.1.f Resources Needed for Site Remediation

Draft

< All Grant Applications

C.1.c Reuse Strategy and Alignment with Revitalization Plans

Describe the reuse strategy, or projected reuse, for the proposed site(s). Discuss how the reuse strategy/projected reuse aligns with local government's land use and revitalization plans or related community priorities; and if applicable, how it considers the site's location in a federally designated flood plain. Describe how the public and project partners were meaningfully involved in developing the reuse strategy/projected reuse.

Evaluation Criteria

This section is worth **10 points**. Your application will be evaluated on the extent to which:

- a reuse strategy or projected reuse for the proposed site(s) is clearly described;
- the reuse strategy or projected reuse clearly aligns with and advances the local government's priorities;
- when applicable, the reuse strategy/projected reuse appropriately considers that a site(s) is located in a federally designated flood plain;
- the degree to which the public and project partners had meaningful involvement in developing the reuse strategy/projected reuse.

Helpful Hints

- the reuse strategy or projected reuse clearly aligns with and advances the local government's priorities;
- when applicable, the reuse strategy/projected reuse appropriately considers that a site(s) is located in a federally designated flood plain;
- the degree to which the public and project partners had meaningful involvement in developing the reuse strategy/projected reuse.

Helpful Hints

Clearly describe the reuse strategy or projected reuse for the proposed site(s). Discuss how the reuse strategy/projected reuse aligns with local government land use and revitalization plans or related community priorities. If possible, try to give the reviewer a strong sense that reuse/redevelopment of the site(s) aligns with local government land use and revitalization plans or related community priorities.

The proposed reuse/redevelopment of the site(s) should address the following:

- Address why cleanup of the site(s) makes the most sense for the community.
- Demonstrate how these plans were inclusive of community input.**
- Describe how the community was meaningfully involved in developing the reuse strategy/projected reuse.
- Include any sustainable community revitalization measures being implemented as part of the reuse strategy/projected reuse. Other Factors Checklist (section V.B. of the Guidelines).
- Indicate whether or not the site is in a federally designated flood plain.

Version 1

Mark as Complete

<>🔒

- the reuse strategy or projected reuse clearly aligns with and advances the local government's land use and revitalization plans or related community priorities;
- when applicable, the reuse strategy/projected reuse appropriately considers that a site(s) is in a federally designated flood plain; and,
- the degree to which the public and project partners had meaningful involvement in developing the reuse strategy/projected reuse(s).

▼ Helpful Hints

Clearly describe the reuse strategy or projected reuse for the proposed site(s). Provide enough detail to show the reviewer that the proposed reuse on the site aligns with local government land use and revitalization plans or community priorities. Include if the plans are specific to the Target Area(s).

- Address why cleanup of the site(s) makes the most sense or how critical the site(s) is/are to the overall revitalization plan for the target area.
- **Demonstrate how these plans were inclusive of community voices and preferences.**
- Describe how the community was meaningfully involved in the development of master plans, reuse strategy, vision, or other decision-making efforts.
- Include any sustainable community revitalization measures considered as part of the reuse strategy and refer to the page number in your Other Factors Checklist (section V.B. of the Guidelines).
- Indicate whether or not the site is in a federally designated floodplain and justify the reuse strategy/project reuse is an appropriate reuse option.

If possible, try to give the reviewer a strong sense that reuse/redevelopment is likely to happen after the cleanup.

The proposed reuse/redevelopment of the site(s) should align with solutions to the challenges presented in Section 4.C.1.a. - Overview of Brownfield Challenges and Description of Target Area.

Please see Section V. Alignment with Sustainability and Resiliency in:
Grant Data Research | KSU TAB - Technical Assistance to Brownfields

Saving Your Work

Cleanup Grant

Sample Cleanup Grant 1

10% C. Narrative Criteria

C.1 Project Area Description and Plans for Revitalization

Target Area and Brownfields

C.1.a Overview of Brownfield Challenges and Description of Target Area ✓ Completed

C.1.b Description of the Proposed Brownfield Site(s) ✓ Completed

Revitalization of the Target Area

C.1.c Reuse Strategy and Alignment with Revitalization Plans ✓ Completed

C.1.d Outcomes and Benefits of Reuse Strategy Draft

Strategy for Leveraging Resources

C.1.e Resources Needed for Site Characterization Draft

C.1.f Resources Needed for Site Remediation Draft

C.1.g Resources Needed for Site Reuse Draft

C.1.h Use of Existing Infrastructure Draft

< All Grant Applications

C.1.d Outcomes and Benefits of Reuse Strategy Draft

Describe how the proposed project or revitalization plans may stimulate economic development in the target area(s) post-cleanup of the proposed site(s) and/or may facilitate the creation of, preservation of, or addition to a park, a garden, or other property used for nonprofit purposes in the target area(s).

Describe how the proposed project will improve local resilience to the impacts of climate change.

If applicable, describe how the reuse of the proposed site(s) will facilitate renewable energy efficiency measures. (For more information on energy efficiency measures, see the Approaches in Brownfields Redevelopment Fact Sheet.)

Evaluation Criteria

This section is worth **10 points**. Given the type of community being served (e.g., rural, urban, tribal), describe the degree to which:

- the degree to which the proposed project or revitalization plans will substantially improve the quality of life of the community, including the creation of, preservation of, or addition to a park, a garden, or other property used for nonprofit purposes in the target area(s);
- the degree to which these outcomes clearly correlate with the applicant's goals and objectives;
- the extent to which the proposed project will improve local resilience to the impacts of climate change;
- when applicable, the reuse of the proposed site(s) will facilitate renewable energy efficiency measures.

Helpful Hints

B I $\times_2$ $\times^2$ $\leftarrow$ $\rightarrow$ --- $\frac{1}{2}$ --- --- Paragraph --- --- --- --- --- ---

< > Save

Be sure to save your work as you go! You can use the floating “Save”, “Back”, and “Next” buttons on the bottom right corner of your screen to save as you go without having to scroll down.

Once you have marked a section as complete, the menu on the left will update, so you can see at a glance which sections remain.

Exporting to Word

The screenshot shows the 'Sample Cleanup Grant' webform. On the left is a navigation menu with sections like 'C. Narrative Criteria' and 'C.1 Project Area Description and Plans for Revitalization'. At the top of this menu, there is a small icon of three dots next to a pencil icon. A red arrow points from this three-dot icon to a red-bordered text box. The main content area shows 'Evaluation Criteria' with a bulleted list and a 'Note' about funding sources. At the bottom of the page, there is a 'Version 1' indicator and a 'Mark as Complete' button.

Cleanup Grant

Sample Cleanup Grant

Export to Word

10% C. Narrative Criteria

C.1 Project Area Description and Plans for Revitalization

Target Area and Brownfields

C.1.a Overview of Brownfield Challenges and Description of Target Area ✓ Completed

C.1.b Description of the Proposed Brownfield Site(s) ✓ Completed

Revitalization of the Target Area

C.1.c Reuse Strategy and Alignment with Revitalization Plans ✓ Completed

C.1.d Outcomes and Benefits of Reuse Strategy Draft

Strategy for Leveraging Resources

C.1.e Resources Needed for Site Characterization Draft

C.1.f Resources Needed for Site Remediation Draft

C.1.g Resources Needed for Site Reuse Draft

C.1.h Use of Existing Infrastructure Draft

[All Grant Applications](#)

ksutab.org/webform/cleanup_grant/submissions/26162/edit#

Evaluation Criteria

This section is worth **5 points**. Your application will be evaluated on the extent to which:

- this grant will meet the needs of the community(ies) (i.e., the city(ies), town(s), or geographic area(s) targeted in this application) that has an inability to draw on other sources of funding to carry out environmental assessment or remediation, and subsequent reuse in the target area(s) because of the small population an/or is low income.

Note, if the inability to draw on other sources of funding is not because the community has a small population or is low-income, then the response may only earn up to 3 points.

Helpful Hints

B I X₂ X

Version 1

Mark as Complete

C.2.b Health or Welfare of Sensitive Populations

Identify sensitive populations in the target area(s) and describe how the reuse(s) will address these issues and/or concerns.

This section is worth **5 points**. Your application will be evaluated on the extent to which:

Select the three dots icon at the top of the left menu and select "Export to Word". A .docx will automatically download.

TIP: It's a good idea to compare your complete grant exported from TAB EZ to the grant guidelines to make sure you haven't missed a section

The exported document is a basic word document with no formatting. You will need to format the document to meet the formatting requirements set by EPA in the guidelines.

Request a review of your FY 27 Grant!

Want a deep and thorough review of your proposal? KSU TAB can help once the guidelines are posted!

- Reviews are generally completed within 3 business days.
- Requests for review will be accepted up to 7 days prior to grant submittal deadline



Need Additional Help?

Contact your regional KSU TAB staff for one-on-one assistance

EPA Region 5

Roxanne Anderson, Director in EPA Region 5 | roxanderson@ksu.edu | 614.623.3270

Beth Grigsby, Assistant Director in EPA Region 5 | beth27@ksu.edu | 317.601.3839

Kristin Prososki, Assistant Director in EPA Region 5 & 7 | kp3@ksu.edu | 507.340.5799





More information? Beth Grigsby - KSU TAB,
Assistant Regional Director, beth27@ksu.edu



KANSAS STATE
UNIVERSITY

PANEL PRESENTATION- GRANT WALK-THROUGH

Sections 3 and 4 of the Grant Narrative

Roxanne Anderson - KSU TAB, Regional Director
Amy Yersavich, KSU TAB Partner



TAB
Technical Assistance
to Brownfields

KANSAS STATE
UNIVERSITY

SECTION 3.

TASK DESCRIPTIONS, COST ESTIMATES, AND MEASURING PROGRESS

EPA RANKING CRITERIA (POINTS)

Ranking Criteria for EPA Brownfields Grants FY 26 (new guidelines expected in September 2026)	Community- Wide Assessment	Assessment Coalition	Cleanup
Project Area Description/Plans for Revitalization	40 pts	45 pts	55 pts
Community Need and Community Engagement	35 pts	35 pts	35 pts
Task Description, Cost Estimates, Measuring Success	45 pts	45 pts	55 pts
Programmatic Capability and Past Performance	35 pts	35 pts	30 pts
Total	160 pts	160 pts	175 pts

SECTION 3.

TASK DESCRIPTIONS, COST ESTIMATES & MEASURING PROGRESS

EPA-funded tasks/activities + non-EPA resources, if applicable	WHAT?	Example Tasks: Program Management, Community Outreach, Assessment, Cleanup and Reuse Planning
Anticipated project schedule and milestones	WHEN?	By 2nd quarter, By end of 2 nd year, etc.
Task/Activity Lead	WHO?	Grant Applicant! <i>If the lead is not the applicant, the applicant should explain why the identified entity is appropriate to oversee the activity</i>
Quantified outputs/deliverables	WHAT WILL BE PRODUCED?	20 quarterly reports, ACRES property profiles, community meetings, Phase Is/IIIs, cleanup planning documents, ABCAs

Typical Eligible Tasks

- **Program Management:** : Procuring environmental professional, financial and records management, progress meetings, cooperative agreement oversight, community engagement activities (sometimes its own task)
- **Assessment:** Inventory, site selection, access agreements, Phase I and Phase II investigations, cleanup and reuse planning, coordinated planning around targeted area sites
- **Assessment & MP:** Develop an area-wide plan, conduct market feasibility study, evaluate infrastructure needs
- **Cleanup related:** cleanup and reuse planning, community engagement activities, cleanup oversight, site cleanup, etc.
- **All Grant Types:**
 - Local government applicants may use up to 10% of grant funds for eligible health monitoring activities associated with brownfield sites where at least a Phase II ESA is conducted and hazardous substance contamination is present. Coordination with the local health agency is required.
 - The applicant's direct and indirect administrative costs may not exceed 5% of EPA-requested funds. Financial and performance reporting are allowable programmatic costs and are not subject to the 5% administrative cost limitation.

Proposed Cleanup Plan (Cleanup Grants Only)

3a. Grant will be evaluated on the degree of the quality and reasonableness of the proposed cleanup plan(s), including the appropriateness of the cleanup methods being considered.

Deficiencies noted in past grant debriefings:

❑ Include the details of the cleanup plan; it's not sufficient to *refer* to the ABCA.

Your Narrative must briefly describe:

Contaminated media to be addressed

Proposed cleanup/remediation method(s)

Disposal requirements

To Do Now – Ensure Phase II is complete (additional sampling needed?) and complete the draft ABCA. Develop reasonable, realistic, locally informed cost estimates and document how the estimates were developed. Use local information when possible. ***Project ahead to anticipate changes in costs.***

Project Implementation

Description of Tasks/Activities and Outputs

FOR EACH TASK, CLEARLY IDENTIFY:

EPA GRANT FUNDS WILL PAY FOR:

What activities are being charged to the EPA grant?

OTHER RESOURCES WILL SUPPORT:

What activities or resources will be contributed by the applicant or other sources?

Deficiencies noted in past grant debriefings:

- ❑ *Poor description of tasks and lack of milestones*
- ❑ *Need more detail on contractual tasks*
- ❑ *Avoid unnecessary or overly fragmented tasks. Group related activities logically.*
- ❑ *Do not duplicate leveraged resources already discussed under Strategy for Leveraging Resources.*

To Do Now – Identify your Tasks, plan the details, adjust as you go.



Description of Tasks/Activities and Outputs

Anticipated Project Schedule

Discuss the anticipated schedule and timing for the EPA-funded activities

Deficiencies noted in past grant debriefings:

- ❑ *Anticipated project schedule is vague. Be specific.*
- ❑ *Not clearly indicating that some tasks, such as reporting, will continue throughout the grant period.*
- ❑ *Anticipated schedule of tasks was not logical. Ex.- RFQ for consultant is to go out at end of 1st quarter, while assessments led by the consultant are already occurring*

To Do Now – Research how long activities take (check in with communities near you that have received EPA BF grants for information, ask experienced env. professionals). Draft your schedule.

Description of Tasks/Activities and Outputs

Example: Anticipated Project Schedule

Task 2 – Environmental Investigation Project Implementation

Prior to requesting EPA eligibility determinations, the City will obtain executed site access agreements from property owners for each priority site selected for investigation. The Qualified Environmental Professional (QEP) will prepare and submit a site eligibility package to EPA for approval. Following EPA eligibility determinations, the QEP will complete **Phase I Environmental Site Assessments (ASTM E1527-21 and All Appropriate Inquiries compliant)** to identify Recognized Environmental Conditions (RECs). Based on Phase I findings, the QEP will prepare a **Quality Assurance Project Plan (QAPP)** and any required **Sampling and Analysis Plans (SAPs)** and **Health and Safety Plans (HASPs)** for EPA approval prior to conducting intrusive investigation activities.

Upon EPA approval of the QAPP, the QEP will complete **Phase II Environmental Site Assessments**, characterize the nature and extent of contamination, and prepare site-specific recommendations to support cleanup planning and future redevelopment. Where appropriate, hazardous building material assessments and Analysis of Brownfield Cleanup Alternatives (ABCAs) will also be completed to advance priority sites toward cleanup and reuse.

Anticipated Schedule

Activity	Schedule
Execute site access agreements	Quarter 1
Submit sites for EPA eligibility determinations	Quarter 1
Procure Qualified Environmental Professional (if needed)	Quarter 1
Complete Phase I ESAs	Quarters 2–6
Prepare and obtain EPA approval of QAPP	Quarters 2–3
Conduct Phase II ESAs	Quarters 3–12
Complete Hazardous Building Material Assessments (as needed)	Throughout assessment activities
Prepare Cleanup Plans/ABCAs	Quarters 8–14
Complete final reports and closeout documentation	Final two quarters of the grant

Description of Tasks/Activities and Outputs

Example: Anticipated Project Schedule

Task/Activity Lead

City will oversee all project activities, contract administration, financial management, and coordination with EPA. The **Qualified Environmental Professional (QEP)** will perform the technical environmental assessment activities, prepare technical reports, and provide recommendations under the direction and oversight of the City.

Expected Outputs

- 12 Site Access Agreements
- EPA Eligibility Determinations for priority sites
- 12 Phase I Environmental Site Assessments
- EPA-approved QAPP
- 8 Phase II Environmental Site Assessments
- 4 Hazardous Building Material Assessments
- 4 Cleanup Plans/ABCAs
- Quarterly Progress Reports
- ACRES Property Profiles and Accomplishment Reporting

Cost Estimates

Describe how cost estimates for each task were developed per budget category. Present costs per unit where appropriate. **DO NOT CHANGE EPA'S BUDGET CATEGORIES**

Personnel | Fringe Benefits | Travel | Equipment | Supplies | Contractual | Construction | Other | Indirect Costs

Deficiencies noted in past grant debriefings:

- ❑ *Unit costs in the wrong area, not in Cost Estimates*
- ❑ *Not breaking down costs per unit. For example- **hours x rate = \$\$***
- ❑ *Include details on how costs are developed for personnel. For example- **personnel cost based on average of all county personnel working on this task***
- ❑ *If you include any supply costs, specifically identify the supplies.*
- ❑ *Brownfields Conference costs must be itemized: airfare, lodging, meals/per diem, and ground transportation under Travel; conference registration fees under Other.*

FY26 now uses the updated Uniform Guidance threshold:

Equipment = \$10,000 or more with a useful life greater than one year, unless the applicant has a lower equipment threshold. Items under \$10,000 are generally Supplies.

Cost Estimates

CONTRACTUAL OR CONSTRUCTION?

Use the “Principal Purpose of the Contract” Test

If 50% or more of the estimated contract cost is for remediation/construction activities, place the contract on the CONSTRUCTION budget line.

CONSTRUCTION

- Excavation/removal of contaminated soil
- Soil treatment
- Concrete caps/barriers
- Asbestos/lead abatement
- Permanent remediation equipment installation
- Site restoration/grading for reuse

CONTRACTUAL

- Architectural/engineering services
- QEP environmental oversight
- Assessment services
- Phase I/Phase II ESAs
- Cleanup planning/ABCA
- Environmental compliance oversight

Cleanup Grants: Construction-related costs must be classified as Construction.

Assessment Grants: Assessment contracts generally remain Contractual, even when they include incidental activities needed to perform assessment work.

Cost Estimates: Assessments

Task 1 – Program Management & Community Engagement

Total Cost: \$32,450

Personnel:

Project Manager – 120 hours × \$48/hour = **\$5,760**

Administrative Assistant – 40 hours × \$28/hour = **\$1,120**

Fringe Benefits:

Calculated at 35% of salaries = **\$2,408**

Travel:

Two staff will attend the National Brownfields Conference.

•Airfare: 2 × \$650 = **\$1,300**

•Hotel: 2 rooms × 4 nights × \$225 = **\$1,800**

•Meals & Per Diem: 2 × 4 days × \$79 = **\$632**

•Ground Transportation = **\$250**

Travel Total: \$3,982

Other:

National Brownfields Conference Registration

2 attendees × \$700 = **\$1,400**

Contractual:

Community outreach assistance

•Public meeting facilitation: 30 hrs × \$150/hr = **\$4,500**

•Translation services = **\$1,000**

•Graphic design & public notices = **\$2,500**

Contractual Total: \$8,000

Supplies:

Meeting materials, printing, display boards = **\$1,200**

Cost estimates were developed using current local salary schedules, recent consultant proposals, previous EPA Brownfields projects completed by the City, and current conference travel estimates.

Task 2 – Environmental Site Investigations

Total Cost: \$417,500

Contractual

Phase I Environmental Site Assessments

•10 Phase I ESAs × \$4,000 each = **\$40,000**

Phase II Environmental Site Assessments

•8 Phase II ESAs × \$35,000 average = **\$280,000**

Hazardous Building Material Assessments

•6 Assessments × \$6,000 = **\$36,000**

Quality Assurance Project Plan (QAPP)

•Lump Sum = **\$12,500**

Sampling & Analysis Plans (SAPs)

•8 Plans × \$1,500 = **\$12,000**

Cleanup Planning / Analysis of Brownfield Cleanup Alternatives (ABCAs)

•5 ABCAs × \$7,400 = **\$37,000**

Contractual Total: \$417,500

Estimated costs are based on recent contracts completed by neighboring communities, current consultant cost proposals, prevailing market rates for environmental services within the region, and anticipated site complexity. Actual funds may be reallocated among eligible activities during the project period to address unforeseen environmental conditions while remaining within the approved grant budget.

Plan to Measure & Evaluate Environmental Progress and Results

Discuss your plan and system to track, measure, and evaluate progress in achieving expected project outputs, overall results, and eventual outcomes.

To Do Now – Identify quantifiable outcomes you can use to show progress; relate these back to the Outcomes and Benefits of Reuse Strategy; obtain initial data, if available.

Deficiencies noted in past grant debriefings:

- *Explain how required ACRES reporting will be used to document grant activities, outputs, and progress toward expected results.*
- *Didn't include language about how the grantee will ensure the project stays on schedule*
- *Didn't discuss what will be done if project falls behind schedule*
- *Include outputs but not outcomes (or vice versa)*

OUTPUT = What the grant produces during the project

Example: 10 Phase I ESAs completed

OUTCOME = The result, effect, or consequence of the work

Example: 25 acres made ready for reuse



Measuring Environmental Results

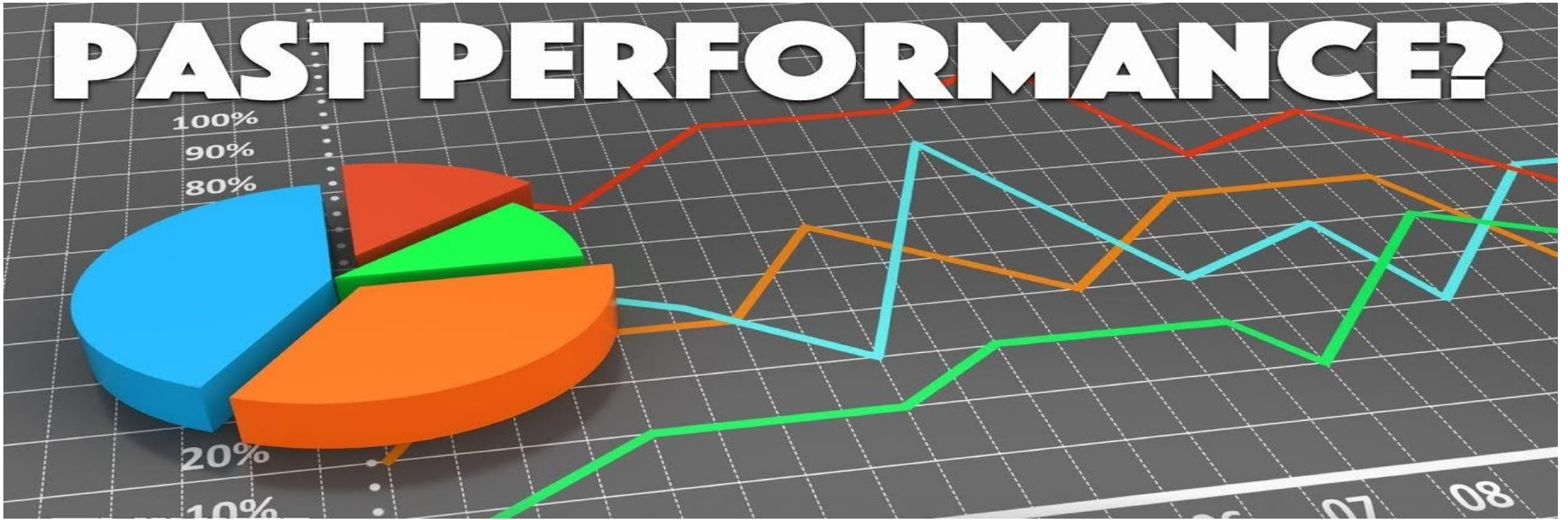
The City will work closely with its EPA Project Officer to develop a detailed work plan and project schedule that identifies **milestones, expected outputs, and anticipated outcomes** for each task. The Project Manager will monitor progress throughout the grant period using **quarterly milestone reviews, contractor progress reports, budget tracking, and the EPA ACRES reporting system.**

Project outputs—including the number of **site access agreements executed, eligibility determinations obtained, Phase I and Phase II Environmental Site Assessments completed, cleanup plans/ABCAs prepared, community engagement activities conducted, and ACRES Property Profiles submitted**—will be tracked against the approved work plan to ensure project activities remain on schedule.

The City will also evaluate project outcomes by monitoring progress toward redevelopment goals, including **acres made ready for reuse, cleanup activities completed, sites advanced toward redevelopment, leveraged public and private investment, jobs created or retained, and new housing or commercial redevelopment opportunities** generated as a result of the project.

The Project Manager will meet regularly with the Qualified Environmental Professional (QEP), project partners, and EPA to **review progress, identify potential delays or challenges, and implement corrective actions when necessary.** If project milestones fall behind schedule, the City will **evaluate the cause, adjust project sequencing or resource allocation, document corrective actions, and communicate significant schedule changes with EPA** to keep the project moving forward.

PAST PERFORMANCE?



PROGRAMMATIC CAPABILITY AND PAST PERFORMANCE

PROGRAMMATIC CAPABILITY

Ok, now you're near the end, but don't treat this as a downhill slide to the finish!

Treat this as you would a resume, this is the time to shine a positive light on you, your organization and the team who will be involved in managing this grant.

As with a resume, highlight all your credentials and relevant experience (including those of your organization).

You want EPA to know that you and your team have what it takes to make this project a success.

PROGRAMMATIC CAPABILITY

IS YOUR ORGANIZATION CAPABLE OF MANAGING THIS GRANT?

EPA wants to make sure you are set up for success, i.e. you can complete your grant project within the four-year period of performance

4.a. ORGANIZATIONAL CAPACITY

- Demonstrate that your organization has the capacity to carry out the programmatic, administrative and financial requirements to successfully manage the project.

4.b. ORGANIZATIONAL STRUCTURE

- Discuss how your team will be structured to ensure that the requirements of the grant and your project will be completed successfully and within the timeframe of the grant.

4.c. DESCRIPTION OF KEY STAFF

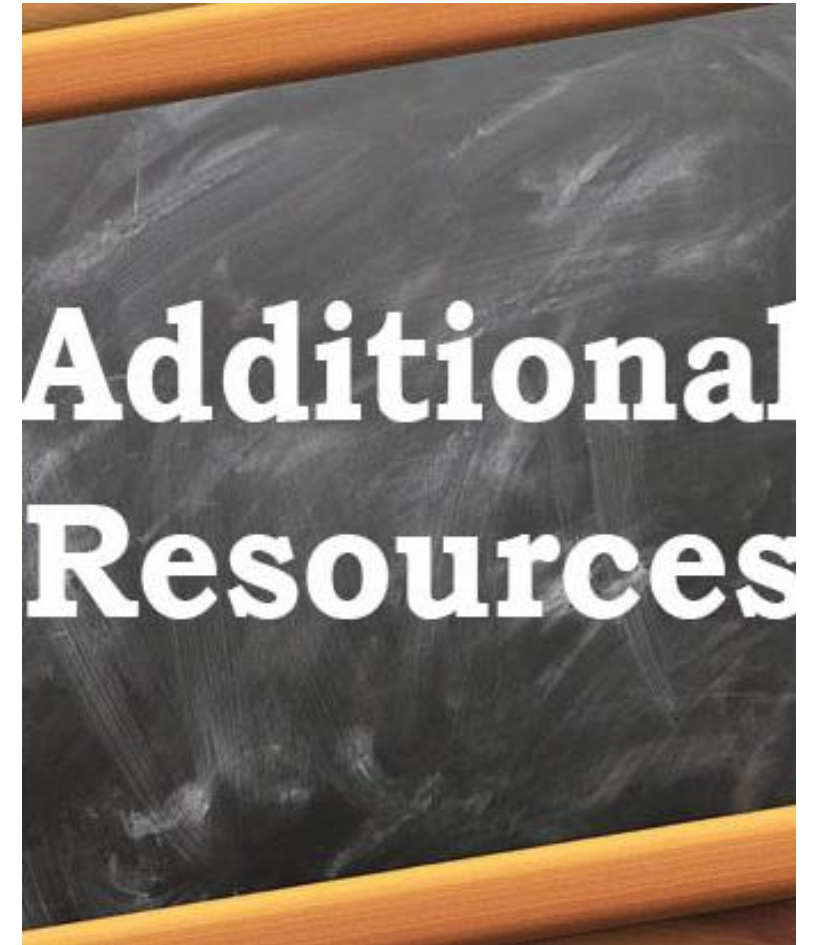
- Show degree of expertise, qualifications, and experience of key staff. Does the staff's expertise and experience show the ability to successfully manage this brownfield grant?



PROGRAMMATIC CAPABILITY

Acquiring Additional Resources

- Describe your procurement process for acquiring additional expertise and resources—must be an open competition and comply with federal procurement regulations for competition., (2 CFR Part 200 and/or 2 CFR Part 1500)
- **Important Note:** If an applicant has selected a contractor or subrecipient without complying with applicable requirements as described in Section 2.B.(4), the response will be evaluated less favorably (from EPA's 2026 Area Wide Assessment Guidelines)



ORGANIZATIONAL CAPACITY AND STRUCTURE

- The County operates under the legislative body of the Board, which is made up of 12 elected members. The County has the organizational capacity to handle a project through their Administration Department. The Department is composed of five staff, including a dedicated Grants Manager, who are more than capable of managing this brownfield project, as they manage many successful state and federal grant projects for the County.

DESCRIPTION OF KEY STAFF

- CCLRC has extensive experience managing U.S. EPA Brownfields grants with full compliance. Carly Beck, Environmental Project & Data Analyst, will lead the project, bringing over 10 years of environmental experience and current oversight of CCLRC's other EPA grants. She will manage all administration, scheduling, and procurement. Supporting her are Kim Steigerwald, Director of Acquisition and Disposition, who brings more than 33 years of community development experience, including management of prior U.S. EPA grants, along with Mel Sanders, CPA, Chief Financial Officer, with over 10 years of nonprofit grant accounting experience, and Matt Yourkvitch, Esq., Corporate Counsel, with more than 15 years of legal experience. CCLRC utilizes internal software integrated with Sage accounting software for grants management.

ACQUIRING ADDITIONAL RESOURCES

- CCLRC will engage QEPs and, as needed, other real estate experts to complete ESAs and support reuse planning and market studies in compliance with the cooperative agreement and competitive procurement procedures of 2 CFR Part 200 and/or 2 CFR Part 1500, as applicable. In the event of leadership changes due to staff turnover, CCLRC will fill positions with staff who possess strong project management skills.

PAST PERFORMANCE AND COMPLIANCE WITH GRANT REQUIREMENTS

Past Performance

Discuss meaningful accomplishments (including specific outputs and outcomes) that were achieved under the current/most recent Brownfield or other Federal/Non-Federal grant(s). Your outputs and outcomes should be entered into ACRES



Compliance

Discuss your compliance with workplan(s), schedule(s) and terms and conditions under the current/most recent grant agreement(s), including timely reporting as required by the grant(s).



Accomplishments

U.S. EPA Grant	Project Outputs	Project Outcomes
FY 2024-USEPA Brownfield Cleanup Grant Award. BF 00E03875. Total \$500,000. Term 10/1/24-9/30/28. Open.	Hired environmental consultant to oversee remediation; entered into Ohio EPA VAP MOA track; assessment and cleanup planning documents currently under review	Ongoing
FY 2023-USEPA Brownfield Cleanup Grant Award. BF 00E03571. Total \$500,000. Term 10/1/23-9/30/27. Open.	Hired environmental consultant to oversee remediation; completed investigations to define location of subsurface contamination; created ABCA and RAP; implemented selected cleanup remedy	One property cleaned up; NFA letter and Request for CNS currently underway
FY2020-USEPA Brownfield Assessment Grant Award. BF 00E02732. Total \$300,000. Term 10/1/2019- 9/30/2022. Closed.	Completed 15 Phase I ESAs, 9 Phase II ESAs, 5 Asbestos Surveys, 1 LBP Survey, 2 Neighborhood Brownfield Inventories, 1 Landfill Management Plan.	44 properties assessed; leveraged \$2 million in local, state redevelopment activities
All outputs and outcomes above have been accurately reported into ACRES at the time of this application submission.		

Compliance with Grant Requirements

U.S. EPA Grant	Compliance with Grant Requirements
FY 2024-USEPA Brownfield Cleanup Grant Award. BF 00E03875. Total \$500,000. Term 10/1/24-9/30/28. Open.	As of this application submission, \$24,479 of the \$500,000 awarded funds have been spent. The property has been accepted into Ohio EPA's VAP MOA track, and assessment and cleanup planning documents are currently under review. All funds are projected to be spent by the end of the period of performance.
FY 2023-USEPA Brownfield Cleanup Grant Award. BF 00E03571. Total \$500,000. Term 10/1/23-9/30/27. Open.	As of this application submission, \$420,805.69 of the \$500,000 awarded funds have been spent. The cleanup remedy has been implemented, and post-remedy monitoring and preparation of the NFA letter and Request for CNS will continue through 2026. All funds are projected to be spent by the end of the period of performance.
FY2020-USEPA Brownfield Assessment Grant Award. BF 00E02732. Total \$300,000. Term 10/1/2019- 9/30/2022. Closed.	All project activities were completed in compliance with the workplan, schedule, and terms and conditions of the cooperative agreement. Reporting was consistently reported in ACRES. All awarded funds were spent except for \$14,894. The property associated with this cost estimate was successfully assessed without the need for remaining funds.

PAST PERFORMANCE AND ACCOMPLISHMENTS

HAS NOT RECEIVED AN EPA GRANT BUT HAS RECEIVED OTHER FEDERAL OR NON-FED ASSISTANCE AGREEMENTS

Purpose and Accomplishments

In June 2022, the City received a \$175,068 grant from the Illinois Department of Commerce and Economic Opportunity under its Local Tourism and Convention Bureau (LTCB) Program. Successfully completed in June 2023, funds from this grant enabled the City's Tourism Bureau to promote the City by using billboards, digital marketing, and social media marketing. A one percent (1%) increase in hotel room nights resulted in an increase of seven percent (7%) in revenue.

Compliance with Grant Requirements

The LTCB Grant was completed in one year and was closed out successfully in compliance, meeting all terms and conditions. The City has a history of compliance with grant work plans, schedules, and terms and conditions and has an excellent history of timely reporting with all awards.

YOU'RE NOT ALONE...



KSU TAB CAN HELP!



YOUR KSU TAB TEAM TO THE RESCUE!

TAB OFFERS FREE EPA GRANT PROPOSAL REVIEWS!



TAB Staff and Partners will review your EPA Assessment (Community-Wide and Coalition), Cleanup Grant and Revolving Loan Fund proposals prior to submittal to EPA.



Take advantage of a second set of eyes!



Get your proposal drafts in early (usually 2 weeks before the EPA proposal due date) to ensure your proposal will be reviewed!





THANK YOU!

PLEASE CONTACT US

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Amy Yersavich
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We Want to Hear Your Feedback

Please provide feedback on today's event:

1. Click this link
https://kstate.qualtrics.com/jfe/form/SV_6u5yK32jCj8lQgS
2. Click the link provided in the chat box
1. Scan this QR image from your smartphone



Break

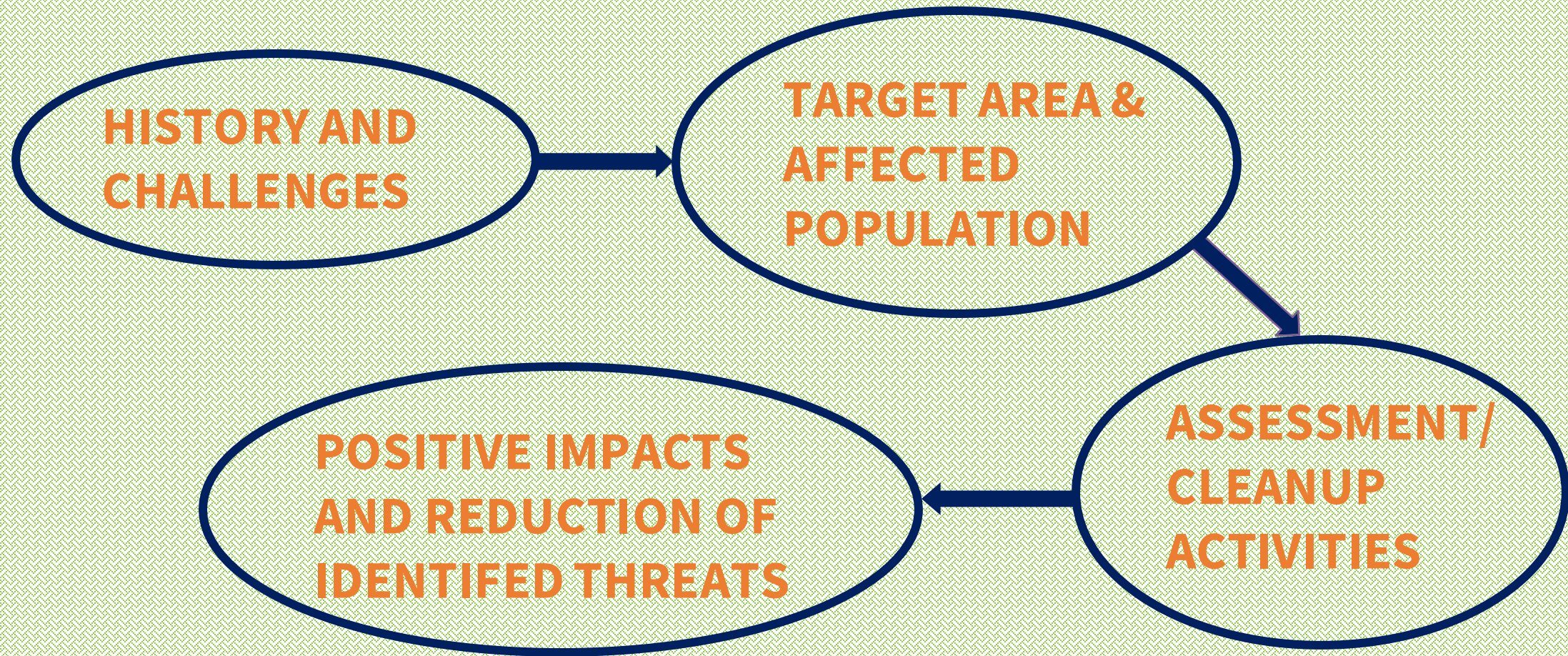
11:05 AM – 11:20 AM Eastern Time

TYING IT ALL TOGETHER: WRITING A SUCCESSFUL GRANT PROPOSAL

- ▶ Amy Yersavich, TAB Partner, KSU TAB
- ▶ amyversavich@gmail.com
- ▶ 614-206-8698



Set the Stage



Economic Renewal Example

Lack of business opportunities, job loss, failed industrial legacy



Health and environmental impacts from poor economy, high unemployment and contamination



Abandoned manufacturing site chosen as priority site



Cleanup and redevelopment of manufacturing site into business incubator will help the economy and improve health and welfare of residents

Common Pitfalls...Avoid These!

- Waiting until Guidelines come out to start writing your grant or planning your grant project
- Selecting too many priority areas (target areas)
- Selecting too many priority brownfields that are unrelated
- Focusing on a priority brownfield where assessment or cleanup doesn't address the impacted populations and health statistics
- Writing too much upfront and not saving room for other areas where points are usually lost (watch out for repetition and too much detail)
- Ignoring Notes in Section 6.B– Evaluation Criteria (Example: *2.a. Note, if the inability to draw on other initial sources of funding is not because the community has a small population or is low-income, then the response may only earn up to 2 of 5 max. points*)
- Non-Cohesive Story
- Incomplete response to Criteria – Read the Guidelines Carefully



DATA RESOURCES: DO YOUR HOMEWORK!

- Check out KSU TAB's "**Brownfields Grant Research Links**" [Brownfields Grant Research Links_Guidance Document](#) which provides weblinks you can access to find environmental demographic, sustainability, community need and health related data for your grant application
- **Ohio Department of Health – Data and Statistics** <https://odh.ohio.gov/explore-data-and-stats> provides data and statistics for the state of Ohio, including: cancer, injury, violence, drug overdose, infectious disease, Medicaid, and youth risk behavior.
- **Crime in Ohio Counties** <https://ocjs.ohio.gov/research-and-data/data-reports-and-dashboards/crime-in-ohio-counties> provides annual offense counts and rates by county across various categories of crime, reported by Ohio law enforcement agencies to the [Ohio Incident-Based Reporting System](#) (OIBRS) between January 1, 2016, and December 31, 2022. The purpose of this dashboard is to inform the public of current crime trends in Ohio.
- **Data and Reports websites for various Ohio cities** : Columbus <https://www.columbus.gov/Services/Public-Health/About-Public-Health/Data-Reports> and Cleveland <https://www.clevelandohio.gov/city-hall/departments/public-health/programs-services/data> provide public health reports and data for their respective cities. Cincinnati <https://data.cincinnati-oh.gov/> provides data and reports regarding safety issues, growing economic opportunities and other subjects. Google "Data and States for City of [your city]" to see if your city has helpful online data and reports.



DATA RESOURCES: DO YOUR HOMEWORK!

Local Resources

- Transportation and planning departments sometimes have inventory of sidewalk existence, condition, and ADA compliance.
- Parks & Rec should have a park inventory that identifies which neighborhoods are underserved with access to green space
- Local Hospital Reports: Search for Community Health Assessments (CHAs) or Community Health Needs Assessments in your community. These reports identify key health needs and issues through systematic, comprehensive data collection and analysis

KSU TAB Grant Writing Assistance

- Examples of past successful applications
- TAB EZ – online tool to streamline and simplify the grantwriting process
- Review of draft grant applications

In addition to assistance directly related to writing a winning grant, KSU TAB can also provide free services that can help you develop a winning grant project. These services include:

- Strategic planning and redevelopment visioning
- Education and community outreach
- Help with identifying and prioritizing brownfield sites

NOW IS THE TIME TO REQUEST THESE SERVICES!



KSU TAB – Draft Grant Application Review

- Provides review and suggestions
- Schedule in advance
- 3-5 day turnaround
- Extra set of eyes, even if using a consultant
- Can provide 2nd review, if time allows
- It's FREE!



Next Steps and Key Milestones

Identify the Funding That's Right for You

U.S. EPA MARC Grant

- Notify your AOR of the intent to apply
- Get familiar with [grants.gov](https://www.epa.gov/grants)
- Ensure UEI identifier and SAM information is accurate
- Identify & Engage Potential Partners
- Read 2025 (FY26) guidelines and review past successful applications



State or Federal TBA

Download Ohio EPA TBA
Application for state TBAs

<https://epa.ohio.gov/divisions-and-offices/environmental-response-revitalization/guides-and-manuals/grant-funded-brownfield-assistance>

For Federal EPA TBAs contact
Melanie Sorman

sorman.melanie@epa.gov

or Jesse Casiano

casiano.jesse@epa.gov with

USEPA

Assessment Grant Funding

- Determine applicant eligibility
 - Coalition Applicants – determine coalition members' eligibility. Identify and build relationships with coalition members, develop a memorandum of agreement (MOA) which outlines roles and responsibilities
- Identify priority brownfield sites (for Coalition grants at least one in each Coalition member's jurisdiction) and work to secure access or have a plan for obtaining access in place
- Establish a reuse plan or end use for the sites identified
- Engage the public – helps to inform previous 2 bullets



- **Cleanup Grant Funding**

- Determine applicant eligibility
- Determine site eligibility
- Ensure a phase II assessment or equivalent has been completed
- Develop a **solid** reuse plan and secured reuse funding for the site(s)
- Start drafting a draft Analysis of Brownfield Cleanup Alternatives (ABCA) ABCA example here: [EPA ABCA Example](#)

- **Revolving Loan Grant Funding**

- Determine applicant eligibility
- Begin developing a marketing strategy for your loan program and plans for successful revolution of your RLF program



Group Exercise: Part 2 Overview

Roxanne Anderson



Grant Writing Workshop Instructions

- Each of you has been assigned to a working group and each group will be put in a separate Zoom “break-out room” along with a facilitator.
- Each working group will review Section 3 Narrative/Ranking Criteria from a successful Multipurpose Grant Proposal. You will have 55 minutes to complete the Exercise.
- Assign a lead from your working group who will present during the Report-Out Session. The facilitator will guide you through the exercise and serve as the timekeeper.
- Review the Narrative/Ranking Criteria for Section 3 as assigned - individually first, then discuss and score as a Working Group (Suggestion: use first 10 minutes for individual review and the remaining time for working group discussion/scoring and preparation for the Report-Out Session)
- When reviewing, carefully consider how well grantee does tying their story together in their narrative



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Grant Writing Workshop: Group Exercise Tools

- **Section 6.B, Narrative Review Information– this handout is your primary tool for reviewing the Narrative/Ranking Criteria.**
- **Section 4.C, of EPA Guidelines– use this when you need to refer to the actual language contained in the EPA Grant Guidelines for the Criteria that must be contained in the Narrative**
- **FY26 Multipurpose Grant Application from Youngstown NDC**

Keep in Mind while reviewing your example Grant Narrative/Ranking Criteria....

- The Narrative should be clearly and concisely written. Factual responses to all ranking criteria and sub-criteria must be provided. Applicant should leave no criterion blank –if the criterion doesn't apply, it should be stated by applicant.
- Did applicant provide sufficient detail will allow for an evaluation of the merits of the proposal?
- Did they provide data from the Census, EnviroAtlas or other data sources (percentages and percentiles – not generalities!)
- Did they provide a response to all information requested under the criterion?
- Make sure the applicant used the sample format tables in the Guidelines. If they did not, make sure they included all the information in the sample tables in their tables or summaries.
- Consistency throughout the proposal is essential!

Group Exercise: Part 2 Report Out

Roxanne Anderson

We Want to Hear Your Feedback

Please provide feedback on today's event:

1. Click this link
https://kstate.qualtrics.com/jfe/form/SV_6u5yK32jCj8lQgS
2. Click the link provided in the chat box
1. Scan this QR image from your smartphone



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Let's Connect!

Scan to get in touch with a TAB team member or to join our mailing list

SCAN
ME!



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Thank You

For joining us for this 2-day virtual workshop. Please get in touch if you have any questions or comments:

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